

# Service-Learning Community Partner Evaluation - SAMPLE

## Introduction

Dear Community Partners,

Thank you for providing our students with valuable service opportunities to help meet organization and community needs.

We appreciate you taking the time to complete the following evaluation of our Service-Learning (S-L) students, course partnerships, and program to assist faculty and the Center of Community Service (CCS) better assess how we are able to address our mutual campus and community needs.

The evaluation will take you approximately 5-15 minutes to complete, depending on the number of students serving with your organization. We recognize that every organization is different and in an attempt to capture a wide variety of experiences, we made sure that many questions offer a "N/A" response. If you feel as though you are unable to answer a question, please select "N/A" or leave it blank and continue on.

We greatly value your feedback as an integral part of our evaluation process to deepen and enhance our S-L partnerships.

Thank you,  
The Service-Learning Program

## Sustaining & Supporting Partnerships

### 1. How clear were the requirements/expectations of Service-Learning partners and students?

	extremely clear	sufficiently clear	needs improvement	N/A
requirements/expectations of PARTNERS	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
requirements/expectations of STUDENTS	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comments:

### 2. How well were your organization's expectations understood by:

	extremely well	sufficiently well	needs improvement	N/A
students	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
faculty members	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
S-LTAs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
S-L program staff	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comments:

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**3. What support or resources (written materials, events, and/or personnel) were useful to you throughout this semester's partnership?**

**4. How might we improve the way the Service-Learning Program (including faculty, S-LTAs and/or program staff) supports you or your partnership in future semesters?**

**5. If applicable, please comment on the value of having one or more S-LTAs dedicated to your partnership and the quality of their work (especially related to communication, partnership support, problem-solving, etc.).**

**\*6. Please enter your name:**

**\*7. Please select your organization from the list below:**

list of all community partners

## Evaluation of Individual Students - FACULTY OPT-IN

We understand that the mutual expectations of each partnership differs, therefore we ask partners to evaluate students on 6 different measures related to professionalism and engagement:

1. COMMUNICATION (verbal/oral/written, appropriate style for audience)
2. ATTENDANCE (punctuality, reliability, notification/reminder of absences or last day of service)
3. RESPONSE TO FEEDBACK/CHALLENGES (from supervisors/peers/clients/students)
4. PROACTIVENESS (took it upon themselves to build a rapport with a staff member/client/student, sought out additional tasks or feedback from supervisor or peers)
5. ENTHUSIASM (energetic, eager to learn and serve)
6. AWARENESS OF COMMUNITY NEEDS (served with the mission/needs of the organization in mind, adapted to changes as needed)

Please use the following scale/definitions when evaluating:

Exemplary - surpassed your expectations

Satisfactory - met your expectations

Needs Improvement - did not meet your expectations

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## \*8. Student A

	Exemplary	Satisfactory	Needs Improvement	N/A
Communication	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Attendance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Response to feedback/challenges	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Proactiveness	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Enthusiasm	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Awardness of community need(s)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Other (please specify)

## \*9. Student B

	Exemplary	Satisfactory	Needs Improvement	N/A
Communication	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Attendance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Response to feedback/challenges	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Proactiveness	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Enthusiasm	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Awareness of community need(s)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Other (please specify)

## Partnership Benefits, Outcomes, & Impact

For the following questions, please consider ALL of your S-L course partnerships this semester if you have more than one.

1. COMMUNICATION (verbal/oral/written, appropriate style for audience)
2. ATTENDANCE (punctuality, reliability, notification/reminder of absences or last day of service)
3. ENTHUSIASM (energetic, eager to learn and serve)
4. AWARENESS OF COMMUNITY NEEDS (served with the mission/needs of the organization in mind, adapted to changes as needed) Please use the following scale/definitions when evaluating:

Exemplary - surpassed your expectations

Satisfactory - met your expectations

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**\*10. Considering your experience with all service-learning students this semester (across multiple partnerships, if applicable), please rate the students' as a whole overall:**

	Exemplary	Satisfactory	Needs Improvement	N/A
Awareness of community need(s)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Communication	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Attendance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Enthusiasm	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**11. Please comment on any specific students that were exemplary and surpassed your expectations.**

**12. Please comment on any specific students that did not meet your expectations and whose performance is in need of improvement.**

**\*13. Please rate the following:**

	EXEMPLARY	SATISFACTORY	NEEDS IMPROVEMENT	N/A
QUALITY of the overall experience working with S-L students	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
How well the partnership(s) met a/n organizational NEED(s)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
QUALITY of your overall S-L experience this semester	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comments:

**14. What did your Service-Learning partnership help you to achieve for your organization/school and/or your clients/students? (examples and anecdotes are encouraged)**

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## \*15. In what ways did your Service-Learning partnership(s) influence the capacity of your organization to work towards its mission? (select all that apply)

- increased number of clients/youth served
- increased access to university or other resources
- raised your organization's public profile
- other (please specify below)
- no influence
- students/faculty brought new energy to your organization
- increased number of services offered
- saved your organization money because of additional support of students/faculty
- improved current service programs/program offerings
- made new connections/networks with other community groups
- gained new insights to support your organization/its operation
- increased you/your staff's ability to fulfill responsibilities or goals
- leveraged additional funding (such as grants)

<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

Comments:


## 16. QUANTIFYING IMPACT: To the best of your ability, please quantify the impact our partnership made on your organization/clients this semester (directly or indirectly).

youth served	
adults served	
families served	
other (please specify)	

## 17. Additional comments: