GOOD PRACTICE STANDARDS for Real Estate Professionals

Real Estate Professionals & Agencies who participate in housing programs on Boston area college campuses or who are referenced in university literature agree to abide by the following Standards of Good Practice:

- The Agency's broker and all its agents must maintain an up-to-date license issued by the Massachusetts Board of Registration of Real Estate Brokers & Salespersons. Additionally, they must meet and abide by the statutory and regulatory requirements of the Massachusetts Board of Registration of Real Estate Brokers & Salespersons.

- Abide by all standards and guidelines related to providing Rental Brokerage Fee Disclosure forms; clients will be provided, in writing, a description of the services the broker will offer in finding an apartment and detail the fee for such services, including when it is due.

- The real estate agent/agency will be forthcoming with clients that they represent the property owner, not clients.

- Agree to support and comply with all state and local housing regulations, including the City of Boston’s Rental re-inspection (CBC 9-1.3, full code inspection requested within 45 days) and Rental Standards (CBC 9-1.4; Move-in day finable offenses) ordinances; and Boston's zoning code requirement which limits the number of off-campus undergraduate students that share an apartment to four.

- The Agency and all its agents must be in good standing with the Better Business Bureau.

- The Agency and all its agents agree to show clients actual available properties that are listed with them.

- The Agency must maintain a physical commercial zoned office location, where clients/potential clients can go to have questions answered.

Boston Area Off-Campus Housing and Student Life Coalition