

# *Learning Disabilities Program*

## **Application Instructions**

**Please note:** The Learning Disabilities Program (LDP) offers placement to a limited number of students; not every student who applies is accepted. If you are a first-year or transfer applicant to Northeastern, please know that we will not act on your LDP application until you receive your decision from Northeastern's office of Undergraduate Admissions. Students applying Early Decision to Northeastern are encouraged to contact the LDP directly to discuss their LDP application timeline.

Should you have any questions about the Learning Disabilities Program, our application process, or the accommodation request process, please contact Jennifer Newton, Director, at [j.newton@northeastern.edu](mailto:j.newton@northeastern.edu) or 617.373.4526.

### **Application to the Learning Disabilities Program includes:**

- Completed application to the LDP** (form attached)  
The application should be filled out by the student. It may be typed or handwritten.
- LDP Accommodation Request form** (form attached)  
Northeastern students who are registered with Disability Access Services do not need to submit this form.
- Documentation of learning disability and/or attention deficit disorder**  
Documentation generally includes the student's most recent psychoeducational or neuropsychological evaluation. Please see the reverse for additional information.
- Verification of your history of accommodations**, if you have previously received services or accommodations.
  - If you received accommodations on the SAT, ACT, or IB, please provide **a copy of your eligibility letter from the College Board, ACT, or International Baccalaureate Organization.**
  - If you are an incoming first-year student, please provide a copy of your **most recent IEP, 504 plan, Summary of Performance, or your private high school equivalent.**
  - If you are a transfer student, please request a **verification letter from your previous post-secondary institution** indicating the accommodations you were approved to use when you were enrolled.
- Interview with LDP staff**  
The interview is a key element in our assessment of students for admission to the LDP. Once you have been accepted to the University and submitted your LDP application, please contact the LDP to schedule the required interview.

### **Your LDP Application materials may be sent directly to:**

**Email:** [ldp@northeastern.edu](mailto:ldp@northeastern.edu)

**Mail:** Learning Disabilities Program  
135 Forsyth Building  
Northeastern University  
360 Huntington Avenue  
Boston, MA 02115

## **Guidelines on the documentation of learning disabilities and attention deficit disorders**

The staff of the LDP work with Disability Access Services (DAS) to evaluate documentation and to determine reasonable accommodations for students who are applying to the program.

The LDP application includes all the elements typically requested by DAS for accommodation requests, so students who are applying to the LDP do not need to submit this information to DAS. Those elements include:

- The **student's self-report** of their experience and accommodation requests, recorded on the LDP Accommodation Request Form.
- **A report from a neuropsychological or psycho-educational evaluation.** This report should include a diagnostic statement, describe their current level of functioning, and explain the substantial impact/limitation(s) they experience due to ADHD or a learning disability. Students may also be asked to submit additional information, including a Disability Disclosure Form.
- The student's **verified history of accommodations and services**, when relevant. Students who used accommodations in high school, please provide a copy of your IEP or 504 plan, or your private school's equivalent. Students who used accommodations on tests including the SAT, ACT, or IB exams, please provide verification of those accommodations. Transfer students, please provide verification of accommodations from your previous college or university.

### **LDP fees and scholarship information**

The LDP fee for each term can be found on our website: <http://www.northeastern.edu/ldp/learning-disabilities-program/program-fee/>.

Parents may check with their accountants to see if this fee qualifies for tax benefits (including deductions, credits, and flexible spending arrangements). Students filing financial aid forms may include the annual cost of the LDP in their total educational costs.

The Learning Disabilities Program offers a limited number of scholarships each year toward the LDP fee for students with financial need. Please contact the director if you have questions about the LDP fee or scholarships.

# *Learning Disabilities Program* **Application**

**Name:** \_\_\_\_\_ **Pronouns:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

**Phone:** \_\_\_\_\_

**E-mail:** (student) \_\_\_\_\_

(parent) \_\_\_\_\_

**Are you a:**

Current Northeastern undergraduate student

Accepted first-year student, starting: \_\_\_\_\_

Accepted transfer student, starting: \_\_\_\_\_

***Directions:*** We ask that the following questions be answered by the student applicant. Students may handwrite or type their answers. Please note that, as the LDP offers a strengths-based, holistic approach to student support, we ask that students share an inclusive overview of their experience as learners. The information on this application is confidential.

**1. Please describe your academic strengths and achievements.**

**2. What are your academic goals for yourself at Northeastern?**

**3. Please describe your learning disability or attention deficit disorder. In what ways has your LD/ADHD interfered with your schoolwork?**

**4. Many students with LD/ADHD also experience anxiety, depression, or other psychiatric conditions. Please identify any diagnoses in addition to LD/ADHD, and how you have addressed them.**

**5. In what ways have you compensated for your academic difficulties? Please include your use of accommodations, subject-specific tutoring, coaching, resource room, medication, therapy, family support, and personal strategies.**

**6. Why would you like to participate in the Learning Disabilities Program? What type of support would you like to receive from your learning specialist?**

**The director of the Learning Disabilities Program may consult with Student Financial Services to determine my eligibility for LDP scholarships.**

**If I am not admitted to the LDP, my LDP application materials will be forwarded to Disability Access Services to be considered for services and accommodations through that office.**

**By signing below, I am confirming that I understand and agree to the above information.**

\_\_\_\_\_  
**Student signature**

\_\_\_\_\_  
**Date**



# Learning Disabilities Program Accommodation Request Form

Current Northeastern students who are already registered with DAS do not need to submit this form.

**1. So that we may best support you, please indicate the disability area(s) for which you are requesting accommodations:**

- ADHD  Psychiatric disability  
 Learning disability  Other (specify \_\_\_\_\_)

**2. Are you currently under the care of a professional/specialist?** (i.e., doctor, counselor, academic coach)

- No  
 Yes (please specify name(s), specialty): \_\_\_\_\_

**3. Are you currently taking medications?**

- No  
 Yes (please specify): \_\_\_\_\_  
Prescribed by (please specify name(s), specialty): \_\_\_\_\_

**4. What specific accommodations are you requesting at this time?**

**Accommodation:** \_\_\_\_\_

Have you used this accommodation before?

- No  
 Yes (check all that apply):  high school  college  SAT/ACT  other: \_\_\_\_\_

Please explain how this accommodation is useful to you (that is, what barrier or difficulty do you experience that this accommodation addresses?) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Accommodation:** \_\_\_\_\_

Have you used this accommodation before?

- No  
 Yes (check all that apply):  high school  college  SAT/ACT  other: \_\_\_\_\_

Please explain how this accommodation is useful to you (that is, what barrier or difficulty do you experience that this accommodation addresses?) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Accommodation:** \_\_\_\_\_

Have you used this accommodation before?

No

Yes (check all that apply):  high school  college  SAT/ACT  other: \_\_\_\_\_

Please explain how this accommodation is useful to you (that is, what barrier or difficulty do you experience that this accommodation addresses?) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Accommodation:** \_\_\_\_\_

Have you used this accommodation before?

No

Yes (check all that apply):  high school  college  SAT/ACT  other: \_\_\_\_\_

Please explain how this accommodation is useful to you (that is, what barrier or difficulty do you experience that this accommodation addresses?) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Accommodation:** \_\_\_\_\_

Have you used this accommodation before?

No

Yes (check all that apply):  high school  college  SAT/ACT  other: \_\_\_\_\_

Please explain how this accommodation is useful to you (that is, what barrier or difficulty do you experience that this accommodation addresses?) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Accommodation:** \_\_\_\_\_

Have you used this accommodation before?

No

Yes (check all that apply):  high school  college  SAT/ACT  other: \_\_\_\_\_

Please explain how this accommodation is useful to you (that is, what barrier or difficulty do you experience that this accommodation addresses?) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Student signature: \_\_\_\_\_

Date: \_\_\_\_\_