

Constitutional Law – Monday May 4

Your Constitutional Law exam will be available to download between 9:00 AM and 1:00 PM EDT on Monday May 4. You can download the exam any time in that 4 hour window. Once you download the exam, you must upload your answer within the time limit set by your professor (see below). Once again, **you will be taking these exams thru the ExamSoft web portal not thru the Exemplify software** that you used in the fall semester.

Red Section (Davis) = 5 hours

Green Section (Adler) = 4 hours and 30 minutes

Blue Section (Paul) = 3 hours and 15 minutes

Here are the basic instructions. We will also post these instructions on the ASA website.

1. Go to www.examsoft.com/nusl.
2. To login, use your 9-digit NUID as your StudentID and the password that was emailed to you.
3. Log in and click the "Courses" tab at the top of the page. You should see a list of courses. Click the appropriate class.
4. Get your 5 digit Exam Number on the ExamSoft website. You can find this number (AKA Assessment Number) by clicking on the My Account tab under your name in the upper right hand corner on the ExamSoft website. **Do not put your name anywhere in the exam or in the name of the answer file that you upload.**
5. Write your exam and/or paper in a word processing program (or Excel if specified).
6. The website will not populate your exam number. On the front page of your answers, you must include:
 - a. Your 5-digit exam number
 - b. Name of the course
 - c. Name of your instructor
 - d. Semester & Year
 - e. In addition, you must number the pages in a footer.
7. When you have completed your exam answer (or paper), return to the ExamSoft website to upload your exam.
8. Once you upload your answer file, **you will see a green confirmation message at the top of the screen.** If you see this, you are all set. You will not receive a confirmation email or text message like you do with Exemplify.

Good luck!