

APPLYING FOR CLERKSHIPS
WITH FEDERAL ADMINISTRATIVE LAW JUDGES

There are approximately thirty (30) federal executive agencies that utilize administrative law judges, or ALJ's. Some ALJ's hire law clerks or staff attorneys to assist them with performing legal research and drafting memoranda and orders, among other things, in connection with their quasi-judicial functions. There is no centralized application process in which the ALJ's in the various federal agencies participate to hire their clerks. Rather, the hiring process varies agency-by-agency.

For those interested in clerking with a federal ALJ, there are several ways to learn of what opportunities are available and how to go about applying for them. Students should contact the agencies in which they are interested and inquire directly to determine whether the ALJ's are hiring clerks and the process to apply. Below is a list of the federal agencies that we understand currently have ALJ's and their points of contact. Students should also check the online job postings on Symplicity and www.usajobs.gov as federal agencies occasionally announce openings for clerkship positions on those websites.

The Boston office of the Department of Labor, Office of Administrative Law Judges, participates in the MA Law School Consortium Government and Public Interest Job Fair and hires law clerks each year through that program.

Department of Agriculture

Marc R. Hillson
Chief Administrative Law Judge
1049 South Building
1400 Independence Avenue, SW.
Washington, DC 20250-9202
Ph: (202) 720-6383
Fax: (202) 690-0790

Commodity Futures Trading Commission

George H. Painter
Chief Administrative Law Judge
Three Lafayette Centre
1155 21st Street, NW.
Washington, DC 20581
Ph: (202) 418-5504
Fax: (202) 418-5532

Department of Education

Allan Lewis
Chief Administrative Law Judge
Office of Administrative Law Judges
400 Maryland Avenue, SW.
Washington, DC 20202-4615
Ph: (202) 619-9725
Fax: (202) 619-9726

Environmental Protection Agency

Susan Biro
Chief Administrative Law Judge
1200 Pennsylvania Avenue, NW., 1900L
Washington, DC 20460
Ph: (202) 564-6255
Fax: (202) 565-0044

Federal Communications Commission

Richard L. Sippel
Chief Administrative Law Judge
445 12th Street, SW., Rm. 1-C768
Washington, DC 20554
Ph: (202) 418-2280
Fax: (202) 418-0195

Federal Energy Regulatory Commission

Curtis L. Wagner
Chief Administrative Law Judge
888 First Street, NE., Suite 11F-1
Washington, DC 20426
Ph: (202) 502-8500
Fax: (202) 219-3289

Federal Labor Relations Authority

Charles R. Center
Chief Administrative Law Judge
1400 K Street, NW., Suite 300
Washington, DC 20424
Ph: (202) 218-7950
Fax: (202) 482-6629

Federal Maritime Commission

Clay G. Guthridge
Acting Chief Administrative Law Judge
800 North Capitol Street, NW., Rm. 1089
Washington, DC 20573
Ph: (202) 523-5750
Fax: (202) 566-0042

Federal Mine Safety and Health Review Commission

Robert J. Lesnick
Chief Administrative Law Judge
601 New Jersey Avenue, NW., Suite 9500
Washington, DC 20001-2021
Ph: (202) 434-9900
Fax: (202) 434-9944

Department of Health and Human Services, Departmental Appeals Board

Constance Tobias, Chair
330 Independence Avenue, SW.
Mail Stop 6127, Rm. G-644
Washington, DC 20201
Ph: (202) 565-0200
Fax: (202) 565-0238

Department of Health and Human Services, Office of Medicare Hearings and Appeals

Perry Rhew
Chief Administrative Law Judge
BP Tower, Suite 1300
200 Public Square
Cleveland, OH 44114
Ph: (866) 236-5089

Department of the Interior

Earl J. Waits
Chief Administrative Law Judge
Office of Hearings and Appeals
801 North Quincy Street, Suite 300
Arlington, VA 22203
Ph: (703) 235-3800
Fax: (703) 235-0184

Department of Justice, Drug Enforcement Administration

Mary Ellen Bittner
Chief Administrative Law Judge
DEA Office of Administrative Law Judges,
E-2123
Washington, DC 20537
(Actual address: 600 Army-Navy Drive, E-2123, Arlington, VA 22202)
Ph: (202) 307-8188
Fax: (202) 307-8198

Department of Labor

John Vittone
Chief Administrative Law Judge
800 K Street, NW., Suite 400N
Washington, DC 20001-8002
Ph: (202) 693-7542
Fax: (202) 693-7365

Federal Trade Commission

Stephen J. McGuire
Chief Administrative Law Judge
600 Pennsylvania Avenue, NW., Rm. 110
Washington, DC 20580
Ph: (202) 326-3637
Fax: (202) 326-2427

Department of Health and Human Services, Food and Drug Administration

Daniel J. Davidson (HF-3)
Administrative Law Judge
5600 Fishers Lane, Rm. 9-57
Rockville, MD 20857
Ph: (301) 827-7120
Fax: (301) 594-6800

Department of Housing and Urban Development

Arthur A. Liberty
Chief Administrative Law Judge
1707 H Street, NW., 11th Floor
Washington, DC 20006
Ph: (202) 254-0000
Fax: (202) 254-0011

International Trade Commission

Paul Luckern
Administrative Law Judge
500 E Street, SW., Rm. 317A
Washington, DC 20436
Ph: (202) 205-2697
Fax: (202) 205-1852

Department of Justice, Executive Office for Immigration Review

Michael Creppy
Chief Administrative Hearing Officer
5107 Leesburg Pike, Suite 2600
Falls Church, VA 22041
Ph: (703) 305-0470
Fax: (703) 305-0443

Merit Systems Protection Board

Administrative Law Judge
1615 M Street, NW.
Washington, DC 20419
Ph: (202) 653-7200
Fax: (202) 653-7130

National Labor Relations Board

Robert A. Giannasi
Chief Administrative Law Judge
1099 14th Street, NW., Suite 5400
Washington, DC 20570-0001
Ph: (202) 501-8800
Fax: (202) 501-8686

Occupational Safety and Health Review Commission

Irving Sommer
Chief Administrative Law Judge
One Lafayette Center
1120 20th Street, NW., Rm. 990
Washington, DC 20036-3457
Ph: (202) 606-5405
Fax: (202) 606-5409

Securities and Exchange Commission

Brenda P. Murray
Chief Administrative Law Judge
100 F Street, NE., Suite 2557
Washington, DC 20549
Ph: (202) 551-6030
Fax: (202) 777-1031

Social Security Administration

Frank A. Cristaudo
Chief Administrative Law Judge
5107 Leesburg Pike, Rm. 1500
Falls Church, VA 22041
Ph: (703) 605-8500
Fax: (703) 605-8501

Department of Transportation, Office of the Secretary

Ronnie A. Yoder
Chief Administrative Law Judge
Office of Hearings, M-20, Rm. 5411
400 Seventh Street, SW.
Washington, DC 20590
Ph: (202) 366-2137
Fax: (202) 366-7536

National Transportation Safety Board

William E. Fowler, Jr.
Chief Administrative Law Judge
Office of Administrative Law Judges
490 L'Enfant Plaza East, SW., Rm. 4704
Washington, DC 20594
Ph: (202) 314-6150
Fax: (202) 314-6158

Department of the Treasury, Office of Financial Institution Adjudication

C. Richard Miserendino
Administrative Law Judge
Office of Thrift Supervision
1700 G Street, NW.
Washington, DC 20552
Ph: (202) 906-6000
Fax: (202) 906-5798

Small Business Administration

Richard S. Arkow
Administrative Law Judge
Office of Hearings and Appeals
409 Third Street, SW.
Washington, DC 20416-0005
Ph: (202) 401-8200
Fax: (202) 205-7059

Department of Homeland Security, U.S. Coast Guard

Joseph N. Ingolia
Chief Administrative Law Judge
Commandant (CG-00J)
2100 Second Street, SW., Rm. 6302
Washington, DC 20593-0001
Ph: (202) 372-4440
Fax: (202) 372-4964

U.S. Postal Service

Bruce Houston
Administrative Law Judge
2101 Wilson Boulevard, Suite 600
Arlington, VA 22201-3078
Ph: (703) 812-1913
Fax: (703) 812-1901

Updated July 2008