

WELCOME!



AT
NORTHEASTERN
UNIVERSITY

Greetings Students and Families!

Welcome to Northeastern! We have gathered information in this guide to provide you a snapshot of what your experience at the Midtown Hotel will be and inform you about our community standards and policies. We hope you find this informative and helpful in preparing for your arrival to campus!

The Midtown Hotel will be entirely run as a first-year residence hall for 2020-2021 and there will be no other hotel guests. Some unique highlights of this experience include:

- The Midtown is located closer to many academic and student affairs buildings than other residence halls.
- The hotel is a 5-minute walk to the Prudential Center where numerous restaurants and food venues are located, in addition to various clothing and retail stores.
- Living in a hotel means that you have a private bathroom just for you and your roommate! You will also have a flat screen TV provided in your room.

At the Midtown, you will have eight Resident Assistants (RAs), who are available to share resources, host community events, discuss life at Northeastern, and help you explore the great aspects about being a Husky! They are also available whenever you need to talk to someone about any issues or concerns you might have.

The RAs are part of the East Village, Hastings, & Midtown RA team RAs host office hours every night from 7-11pm and remain on call overnight, as well as 24/7 on the weekends.

If you are looking to get more involved once you arrive, we will be beginning our Hall Council election process in September. Hall Council is an excellent leadership opportunity that provides you the opportunity to plan and propose events for the community, advocate for the community's needs, and implement various initiatives to improve the residential experience. More details about the Hall Council election process will be released in September.

I wish you safe travels to campus, and a smooth move-in! I look forward to meeting you and beginning a great semester together in the Midtown Hotel!

Sincerely,
Housing and
Residential Life

SEPTEMBER MOVE-IN

Please refer to your assignment email for your specific move-in date and time. Additional move-in information will be provided here:

<https://www.northeastern.edu/housing/midtown-hotel/>

MEETING YOUR ROOMMATE

We strongly encourage you to contact your assigned roommate. It can be very beneficial to make this connection prior to your arrival on campus. A conversation or exchange of e-mails or phone calls can be helpful as you plan your room setup.

Living with another person can be successful if there is communication, compromise, and respect.

After arriving to campus, your RA will connect with you about completing a Roommate Agreement Form. All First-Year students living on campus complete this agreement to set ground rules with their roommate.

ROOM AMENITIES

All rooms have overhead lighting and each window has a window treatment. Every room has wallpaper, and it is not possible to mark or change the walls in any manner. All rooms are carpeted, and have both heating and air-conditioning provided. Additionally, each room is wired for cable television, telephone, and wireless access to the internet.

Each resident will be provided:

- A mattress with a bed frame
- 1 dresser
- 1 desk/table with 1 chair

Each room includes:

- 1 closet
- 1 private bathroom
- 1 television

BED LINENS & BLANKETS

As with all students living in housing provided by Northeastern, students living at the Midtown are required to provide their own bed sheets, linens, pillows, blankets, and comforters. Bed linens and blankets will not be laundered by the Midtown.

Note: Mattress sizes are indicated in the room assignment notes, as some rooms have full sized beds.

WHAT TO BRING & WHAT NOT TO BRING

Here is a list of suggested items to bring with you when you move into the Midtown. Please note that space will be limited. Very few modifications can be made to the rooms.

Things to Bring:

- Comforter/Blanket
- Sheets and Personal Pillow(s)
- Towels
- Personal toiletries and medications
- Computer
- Cleaning supplies

Things NOT to Bring:

- Microwave: only one standard sized MicroFridge will be permitted in each room. Additional, separate microwave units are not permitted.
- Coffee pots/makers, electric heaters, or any cooking appliance
- Television: Each room will be provided with (1) television. Only this television will be compatible with the Satellite TV.
- Printer: There are community printers located in the basement of East Village, and many other locations on campus, where you can print using the printing dollars accessible through your Husky Card.

MICROFRIDGES

If you and your roommate would like a refrigerator in your room, we encourage you to rent a MicroFridge. One standard-sized MicroFridge will be permitted in each room in the Midtown Hotel. More information can be found on the Residential Life website at <http://www.northeastern.edu/housing/vendor-information>.

KEY CARDS & DOORS

Each resident is provided a hotel key card for access to their door.

For any issues with misplaced, lost, or malfunctioning key cards, please contact the front desk. **They will be available 24/7 to assist with any lockouts or key card replacements.** The hotel staff will be closely monitoring requests for duplicate keys and key card replacements.

Boston fire code dictates that room doors cannot be propped open at any time. All students in University housing are encouraged to keep their doors locked at all times. Additionally, please do not prop your door when leaving your room. As with any residence hall, this could jeopardize the safety of not only your belongings, but those of your roommate as well.

THE MIDTOWN HOTEL

As a member of this community, the following information is important:

- As with all of University housing, we aspire to help foster a safe, fun, healthy, and inclusive environment that supports your success at Northeastern. The Midtown Hotel has partnered with us in our efforts, and welcomed us as their guests.
- Should any behavioral concerns arise, the Midtown will be in contact with us.
- The Northeastern University Code of Student Conduct and Guide to Residence Hall Living still apply to residents living at the Midtown.

GENERAL INFORMATION, SECURITY, & POLICIES

Northeastern University and the Midtown Hotel will be providing 24/7 security at the entrances to the Midtown Hotel.

Housing & Residential Life and Northeastern University policies are in effect at the Midtown Hotel. In addition to all policies listed in the Undergraduate Student Handbook, you are responsible to know the information contained in this document. While not inclusive of all Northeastern University policies and procedures, additional campus policies and expectations may be found in the following locations:

- 2020-2021 Code of Student Conduct
- 2020-2021 Guide to Residence Hall Living
- 2020-2021 Residence Hall and Dining License Agreement
- Northeastern University Medical Amnesty Policy
- Northeastern University Academic Integrity Policy
- Housing and Residential Life's Policies and Publications Webpage
- All Covid-19 Health and Wellness Policies

ALCOHOL & OTHER DRUGS

Possession, consumption, providing, and being in the presence of alcohol and/or illegal drugs are all prohibited through the Code of Student Conduct.

GUEST POLICY

Per the restrictions set in place during the covid-19 pandemic, there are no guests allowed in university residence halls, including the Midtown Hotel, including outside guests and other Northeastern Students.

NORTHEASTERN UNIVERSITY POLICE DEPARTMENT (NUPD)

In the event of an emergency, contact NUPD at the following numbers. We highly encourage you to store these numbers in your contacts if you have a cell phone:

- **Non-emergency line: (617) 373-2121**
- **Emergency line: (617) 373-3333**

In addition to their duties as campus police, all NUPD officers are trained as medical first-responders. NUPD response time is typically faster than a 9-1-1 emergency phone call, and also connects you with a network of campus resources to support your needs. However, you may also dial 9-1-1 directly.

NUPD will offer safety escorts or through the SafeZone app. For a safety escort, you can contact NUPD at (617) 373-2121.

ROOM SERVICE

The Midtown Hotel does not provide room service to any of its guests.

DECORATIONS

As per Midtown Hotel policy, students are prohibited from hanging any decorations on the outside of their door, anywhere on the door frame, and anywhere in the shared hallway spaces.

Students are permitted to hang wall decorations according to the policies and procedures outline in the 2020-2021 Guide to Residence Hall Living. While curtains are an exception to the Guide's policies since they are already installed by the Midtown and part of the room setup, we highly encourage you to review the prohibited items in the Guide and be aware of these restrictions. Violations will be documented, and may incur a conduct hearing if not removed.

You may not use any hanging assistance such as screws, nails, clear tapes, or other items that would ruin the wallpaper or wall surface in the Midtown. We advise that you only use hanging items such as adhesive hanging strips, Command Strips and products, adhesive hanging hooks, and painter's tape.

FIRE SAFETY

All University housing fire safety policies are in effect. Power strips with surge protectors are preferable to extension cords. Please familiarize yourself with the fire safety and evacuation policy of the hotel.

Fire safety personnel inspections, coordinated as standard, regular hotel procedure, will take place twice during your time residing at the Midtown. You will be provided advance notice of these inspections to the best of our ability.

FOOD DELIVERY

If you order food delivery to the hotel, the delivery person will arrive at the front entrance. Please ensure you are present to meet the delivery person in the lobby prior to the time of your food arrival, to avoid food deliveries to the front desk.

LAUNDRY

The laundry room is on the 2nd floor is for all residents. The machines at the Midtown Hotel will be coin operated, so you may wish you bring quarters. Please limit your time in the laundry room to dropping off and picking up laundry.

MAINTENANCE ISSUES

Please report any maintenance concerns to the front desk immediately. Hotel staff is available 24/7 to address most issues. They will communicate facilities concerns with the university as needed.

MAIL

Personal mail can be sent directly to the Midtown, where it can be picked up at the front desk. If you have recurring mail (i.e. magazines, bank statements, etc.), you will need to update your address on all mailing lists when moving out of the Midtown, as the Midtown will continue to receive mail long after you have left. The address is:

YOUR NAME

The Midtown Hotel

YOUR ROOM #

220 Huntington Avenue

Boston, MA 02115

MEAL PLAN

All First-Year students are automatically enrolled and charged with a 17 meal-per-week plan with the option of changing to a 12 or unlimited meal plan before the start of classes. Your meal plan can be used at any dining hall or meal-exchange facility on campus, including Levine Marketplace at Stetson East, Stetson West Eatery, International Village Dining Hall, and Rebecca's Café. Additionally a new dining facility has been added in the Cohen Wing of Symphony Hall, right across the street!

RA ON DUTY

RAs hold office hours every night from 7-11pm in the East Village RA Office, located in the East Village lobby. Additionally, RAs conduct duty rounds during which they will visit the Midtown at least twice each night. Should you need to contact the RA on call, you can have the Midtown front desk contact Northeastern's Residential Safety Office (RSO), who will be able to contact the RA duty phone.

NOISE

As with all of University housing, courtesy hours are in effect 24 hours a day. If a Residential Life staff member determines a student to be in violation of courtesy hours, they are permitted to address and/or document that student.

The minimum quiet hours for all University housing are as follows:

- **Sunday evening through Thursday: 10pm-8:30am**
- **Friday through Sunday morning: 1am-8:30am**
- **Reading Days/Final-exam period: 24 hours a day**

TELEVISION, CABLE, & INTERNET ACCESS

Flat-screen televisions and cableTV service will be provided to each room. Please do not bring a TV to the room; it will not connect to the Midtown cableTV system.

Your room is equipped with free, premium wireless internet access supporting video services and access for up to 5 devices per person. Should you need assistance with your wireless device configuration check out the ResNet website located at <http://www.northeastern.edu/resnet/>. If you experience any internet access issues, please visit the Midtown front desk for support.

SMOKING

Smoking of any tobacco products is prohibited at Northeastern, consistent with applicable law. This policy applies to all persons, including all students, faculty, staff, volunteers, vendors and visitors, anywhere on University property and in buildings and facilities on all campuses, including parking lots, green spaces, and pedestrian walkways.

Smoking is not permitted in any part of the hotel, including near any entrances or exits to the hotel. As consistent with University housing, we ask that you do not smoke within 30 feet of the Midtown Hotel. Additionally, please note that the use of vaporizers and e-cigarettes is not permitted within University housing.

HOUSEKEEPING & GARBAGE COLLECTION

The Midtown housekeeping staff will not be available or responsible for cleaning your room. Toiletries, toilet paper, and additional amenities will not be provided by the Midtown and are your responsibility to purchase.

N Northeastern University
Housing and Residential Life

