Please complete the following information and place this pass on your rearview mirror prior to arriving on campus.

Date:_______________ Time:_________

Student or parent cell phone number:____________________

Name of student:_____________________________

Building & room number of student:_____________________

Parking in designated/signed parking spots is prohibited, unless a valid handicap placard is displayed.

No overnight parking is permitted with this pass.

Your vehicle will be towed if you remain in one of these parking lots overnight.

Parking lots close at 11pm.
Welcome!

Housing & Residential Life looks forward to welcoming you to campus in September! In preparation for your move, enclosed are instructions regarding move-in and parking on the day you are scheduled to arrive back to campus.

Please review all of this information carefully prior to arriving on campus.

• Please check your assignment letter for your specific move-in date and time.

• A parking pass is included on the back cover. Please complete all of the information requested and hang it on your rearview mirror prior to your arrival to campus. Please note: There is a limit of one vehicle per student in order to reduce congestion.

• Be aware of the on-street parking regulations around campus, as you will be responsible for any parking violations that occur outside of the designated parking areas outlined in this booklet.

One of our goals for the move-in process is to keep vehicles off of the street as much as possible. It is important that you follow the steps provided in this booklet for your specific building in order to keep things running smoothly for yourself and others!
There are a small number of students who have been approved to arrive on a specified day that is different than their official move-in day. If you are one of these students, you will be notified separately.

**ISSI (International Student & Scholar Institute) Move-in**

If you are approved to move-in by ISSI, your move-in date is August 30, 2016 from 8am—5pm. You should report directly to your residence hall upon arrival. For more information please contact ISSI, (see page 9 for contact information).

If you are not one of these groups and you need to arrive on a different day, please review the early and late arrival request information.

**Early/Late Arrival Requests**

All requests to move-in on a date other than your official move-in must be approved.

If you are unable to arrive on your scheduled move-in date, you will need to request either an early arrival or late arrival online.

1. Log on to your myNEU then go to Housing On-line

2. Under Forms and Requests fill out and submit either the Early Arrival Request Form or the Late Arrival Request Form

3. All requests will be reviewed by the buildings’ Residence Directors and decision emails will be sent via Husky email

**PLEASE NOTE** the earliest dates that we can consider are:

- Freshmen: August 30th
- Upperclassmen: August 27th

Move-in support and procedures may vary, on days other than your official move-in.
Frequently Asked Questions

Are any activities planned the night of my arrival? Yes! Welcome Week is a week dedicated to our new incoming students (both freshmen and transfers) in which we provide an array of academic and social programs, and a host of opportunities to explore and experience your new campus and community. For additional program information as well as information on downloading a mobile app, visit www.northeastern.edu/welcomeweek after August 1.

Upperclassmen, there are activities planned for you to do as well! Visit the Center for Student Involvement website for more information! www.northeastern.edu/csi/

Where can I get a new Husky Card? If you need a new Husky Card, you can obtain one upon your arrival to campus. There will be posted information located throughout campus regarding specific locations.

Where can I go to get my computer serviced? The ResNet Resource Center provides a wide range of services. You will receive a detailed packet when you check into your residence hall.

What is “I AM HERE” and what do I need to do? “I Am Here” is the official registration for classes. You are required to register through myNEU prior to the start of class. You will receive more information about the process when you arrive to campus.

Students who have purchased a meal plan are welcome to invite their families to any of our three dining halls for lunch on move-in day! The locations are Levine Marketplace in Stetson East, Stetson West Eatery, and International Village.

Getting to Campus

The following pages provide specific information about where you should report upon your arrival to campus. In many cases you will not be reporting directly to your residence hall with your vehicle. Use the following addresses as a reference point for where you are assigned to unload or to park.

Detailed driving directions are available on our website www.northeastern.edu/housing.

Columbus Garage
795 Columbus Avenue, Boston, MA

North Lot
97 St Stephen Street, Boston, MA

West Village E Garage
55 Leon Street, Boston, MA

Forsyth Lot, Hemenway Street
209 Hemenway Street, Boston, MA

After you have unloaded your vehicle, you will be provided with driving directions to your designated parking location. You will be permitted to park in the assigned lot until 11pm.

Moving Assistance

You have been assigned to report to a specific location where you will unload your vehicle upon arrival to campus. Once you unload your vehicle, you will check into your residence hall.

Please note: The location that you unload your vehicle may be different from where you are assigned to park. If this is the case, those who are assisting you will be asked to move your vehicle to a permanent parking location while you check into your residence hall.

You will be able to check out a moving cart to assist you. You will need to provide a government issued photo identification in order to
check out a cart (i.e. driver’s license or passport). Please be considerate of others and return your moving cart as soon as possible. Only one cart will be permitted per student/family, so that all students have access to that support. A limited number of movers will be on hand to assist with this process; this is a complimentary service and does not require tipping. Northeastern volunteers will be stationed throughout campus to provide additional assistance during move-in.

Please return your moving cart before the check-out station closes. If you return your moving cart after the check-out center has closed, you will need to:

1. Bring the cart to the RESIDENTIAL SECURITY OFFICE, located in the upper lobby of Speare Hall where you will receive a return slip.

2. Bring the return slip to the NORTHEASTERN UNIVERSITY POLICE DEPARTMENT at 716 Columbus Avenue to retrieve your photo identification.

Moving Assistance for International Village

You have been assigned to report to Columbus Avenue via Massachusetts Avenue where you will queue in line and be called to unload your vehicle in front of International Village. Once you get to the unloading station, you will be greeted by staff who will unload your belongings into a moving cart and deliver/unload your belongings directly to your room while you are checking in with hall staff. At the same time, those who are assisting you will be asked to move your vehicle to a permanent parking location at the Columbus Garage.

Please note: If you are driving a vehicle to campus, it is extremely important that you do your best to arrive at the time you are assigned in order for the move-in process to be managed efficiently.
MAP KEY:

→ Driving Direction on One-Way Streets

PARKING AREAS please consult the handout provided

FORSYTH LOT
209 Hemenway Street, Boston, MA 02115

WEST VILLAGE GARAGE
55 Leon Street, Boston, MA 02115
Please consult the handout provided to determine which is your designated parking area.
Arrival & Unloading Information

Hastings Hall
Unloading Location: North Lot
Parking Location: Columbus Garage
Check-in Location: East Village Lobby

International Village
Unloading Location: International Village Curbside (1155 Tremont St)
Parking Location: Columbus Garage
Check-in Location: International Village Lobby

Kennedy Hall
Unloading Location: North Lot
Parking Location: Columbus Garage
Check-in Location: Kennedy Lobby

Leased Properties:
St Stephen Street, Hemenway Street:
Unloading Location: North Lot
Parking Location: Columbus Garage
Check-in Location: Light Hall Lobby

Smith Hall
Unloading Location: North Lot
Parking Location: Columbus Garage
Check-in Location: Smith Hall Lobby
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On-Campus Resources

Should you need assistance, there will be staff available to assist you in seeking out the appropriate resources. Here is a short list of some of our most commonly utilized offices during move-in.

Admissions Visitors Center
West Village F
617.373.2200

Bookstore
Ell Hall, Lower Level
617.373.2286

Dining Halls
International Village, Stetson West or Stetson East

Husky Card Services
Speare Commons, Lower Level
617.373.8740

Housing & Residential Life
Speare Commons, Lower Level
617.373.2814

International Student & Scholar Institute (ISSI)
405 Ell Hall
617.373.4503

Mail Services
Speare Commons, Lower Level
& 716 Columbus Ave., Lower Level
617.373.2310

New Student Orientation
101 Ell Hall
617.373.3868

Office of the University Registrar
271 Huntington Avenue (above Panera Bread)
617.373.2300

ResNet
Speare Commons, Lower Level
617.373.7967

Student Financial Services/Student Accounts
354 Richards Hall
617.373.2270

University Health & Counseling Services
135 Forsyth Building
617.373.2772