Department of Housing & Residential Life

Residence Hall and Dining License Agreement 2018-2019
Undergraduate/Graduate/Law Students

Introduction

Northeastern University's Housing & Residential Life system provides housing each term to eligible students. Accommodations include housing owned or leased by the University. All students must conduct themselves in a manner consistent with the University's expectations, as stated in the Guide to Residence Hall Living, the Student Handbook, the Residence Hall and Dining License Agreement, and any and all other applicable University policies, procedures, supplemental agreements, rules and regulations.

Acceptance of the License Agreement

In order to live in University housing, a student must read and agree to the terms of the 2018-2019 Residence Hall and Dining License Agreement (the "License Agreement") at the time he/she applies for housing. By signing the License Agreement on-line and/or by accepting keys or a keycard to enter a licensed room, suite, or apartment, the student shall be deemed to have acknowledged and accepted the terms and conditions of this agreement. Acceptance of the terms of the License Agreement, and applying to become a licensee, does not guarantee the student a space in University housing. Failure to sign the License Agreement may result in loss of housing privileges.

The University may, in its sole discretion, revoke this License Agreement and/or bring disciplinary action against a student for violations of any University policy and/or the regulations included in this License Agreement, the Guide to Residence Hall Living, or the Student Handbook. Students must comply with all requirements related to disciplinary proceedings, including but not limited to summonses to conferences or student-conduct hearings. Notices to a student will be considered received by the student if given to students personally, e-mailed to the student's University e-mail account, mailed to the student's home address, or put in the student's on-campus mailbox.

If the University obtains legal services due to a student's violation of this License Agreement, or policies contained in either the Guide to Residence Hall Living, or the Student Handbook, then that student must pay to the University; (1) the costs of such legal services, including attorney's fees, and (2) any other related cost, whether or not formal legal action is taken.

Eligibility

• Fall & Spring Semesters

During Fall and Spring Semesters, University housing is available only to full-time undergraduate and graduate students matriculated in a degree-granting program. All eligible students may apply for housing during the designated application periods. First year and second year students, who entered as traditional first years or the NUin Program, are required to live in University housing unless they have successfully waived the residency requirement through the Residency Waiver process.

• Summer Sessions I & II

Summer Session Housing eligibility is expanded, on a space available basis, to Northeastern students taking part-time coursework, working full-time on campus during the summer terms, or matriculating as a full-time undergraduate or graduate student in the terms prior to and following the summer term. First year students participating in NUterm session are required to live in University housing for NUterm
session unless they have successfully waived the residency requirement through the Residency Waiver process or are participating in online or part-time coursework.

- **Law Students** (Fall, Winter, and Spring Quarters)
During Fall, Winter and Spring terms, University housing is available to full-time law students matriculated in a degree granting program on a space available basis. All eligible students may apply for housing during the designated application periods.

- **Law Students** (Summer Quarter)
Summer session Housing eligibility is expanded, on a space available basis, to Northeastern students taking part-time coursework, working full-time on campus during the summer, or matriculating as full-time law student in the terms prior to and following the summer term.

**Residency Requirement:** All first year and second year students, who entered as traditional or the NUin Program, are required to live in University housing while taking classes or on a co-op assignment in the Boston area. The policy is in place due to the significant link between academic success and participation in the Residential Life program.

*** Required students will have deposits waived for required semesters/terms.

**Length of Assignment**

- **I. First Year Students:** The License Agreement period may be for up to one academic year, defined as two [2] consecutive terms, except for intersession periods when the residence halls are officially closed. First year students are required to submit an application and the non-refundable enrollment deposit.

- **II. Entering Transfer Students:** The License Agreement period may be for up to one academic year, defined as two [2] consecutive terms and are only assigned housing when it is determined that space is available. If space is available, transfer students are required to submit a non-refundable, non-transferable housing deposit.

- **III. Upperclass and Graduate students:** The License Agreement period may be for any or all terms which comprise the entire academic year until capacity is reached. Upperclass and Graduate students must submit a housing application for all semesters/terms they are interested in securing housing for. When determined that space is available, students must pay a non-refundable, non-transferable housing deposit for all semesters/terms they may want to secure housing.

- **IV. Law Students:** Law Student residency requirements vary depending on whether students are in their first year at the University or in their second year or beyond. First-year Law students who choose to live in University housing are licensed for three [3] consecutive quarters. First-year Law students must submit an application and appropriate housing deposits. Beginning with their second year, Law students may be licensed on a term-by-term basis by submitting a non-refundable, non-transferable housing deposit for each quarter of housing requested during the designated application periods. The License Agreement period may be for any or all terms which comprise the entire academic year until capacity is reached. When determined that space is available, Law students are required to submit a non-refundable, non-transferable housing deposit.
Move-in/out dates:

<table>
<thead>
<tr>
<th>Term</th>
<th>Move-IN</th>
<th>Move-OUT</th>
<th>Move-IN</th>
<th>Move-OUT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall 2018</td>
<td>Fall Move-In*</td>
<td>24 hours after final exam or by 7:00pm on 12/14/18</td>
<td>Fall Move-In*</td>
<td>12/28/18 by 9:00PM</td>
</tr>
<tr>
<td>Spring 2019</td>
<td>1/6/19 3-9:00pm*</td>
<td>24 hours after final exam or by 7:00pm on 4/26/19</td>
<td>1/2/19 3-9:00pm*</td>
<td>4/26/19 by 9:00PM</td>
</tr>
<tr>
<td>Summer Session I 2019</td>
<td>5/5/19 3-9:00pm*</td>
<td>24 hours after final exam or by 7:00pm on 6/25/19</td>
<td>5/5/19 3-9:00pm*</td>
<td>6/28/19 by 9:00PM</td>
</tr>
<tr>
<td>Summer Session II 2019</td>
<td>6/30/19 3-9:00pm*</td>
<td>24 hours after final exam or by 7:00pm on 8/20/19</td>
<td>6/30/19 3-9:00pm*</td>
<td>8/20/19 by 9:00PM**</td>
</tr>
</tbody>
</table>

*Specific information and instructions for move-ins (including dates and times) will be communicated to students and families each term. All dates are subject to change.

**Since the Summer II move-out date is firm, Students who are NOT remaining in University housing for the Fall Semester will be required to move out (on the last day of finals). Please be aware that University housing until September 1 is not available, therefore, students are encouraged to find alternative housing beginning on August 1. If a student moves out of Summer II housing on August 1, the student will be prorated for the weeks they do not live in University housing.

Continuing Contracts/Move-to-From Between Semesters/terms

Students have a continuing contract if they have secured housing for consecutive semesters/terms. Students with continuing contracts do not have to move out between semesters. If a student will be staying in the same licensed space then no action is required. If a student will be moving to a new licensed space there is a move to/from period between semesters during which the move from a current assignment to a new assignment must be completed. Such moves are coordinated with Residential Life staff as they are contingent upon accommodations being ready. If a student will be living in University housing for the Fall Semester, they must remain in their Summer II assignment until their Fall Semester licensed space is available; if a student will be living in University housing for the Summer I term, they must remain in their Spring assignment until their Summer I licensed space is available. The move to a new licensed space must be completed within 24 hours of it becoming available therefore no travel plans should be made until this information is available.

Room Assignments
Room assignments for First year students and Transfer students are made based on the receipt date of the Enrollment Deposit (first year students) or Housing Deposit (transfer students) and application (with any roommate preferences). Room assignments for Upperclass students are based on receipt of the Housing Applications, eligibility as determined by space availability and the housing process, a signed License Agreement, and all applicable Housing Deposits. Room assignments for Graduate and Law students are based on receipt of the Housing Application, eligibility as determined by space availability and the housing process, a signed License Agreement, and a Housing Deposit. Students of the opposite sex may not be assigned to the same licensed space unless they are living, by choice, in an All Gender room, suite, apartment and/or floor.

Every effort is made to honor a student’s preference for roommate, room type, and facility. However, the University does not guarantee the type or location of licensed space and/or roommate requests.

The University may change a student’s licensed room assignment or type, or revoke this License Agreement at any time. If a student does not check into his/her reserved licensed housing space within twenty-four (24) hours after the official move-in period, it will be forfeited unless written notice from the student is provided to Housing & Residential Life before that time.

The University may accommodate students requesting a licensed room change during the designated room change period each term, or in an emergency. Housing & Residential Life may disband any residential unit, up to and including a hall, floor, or room, should the department deem such action necessary in its sole discretion. In the event that a new roommate is assigned to a student’s licensed room, suite or apartment, the students are required to ensure that their personal belongings only occupy space licensed to them under this License Agreement (one bed, closet, dresser, respective portion of common areas, etc.).

**Disclosure of Email Address**

Housing & Residential Life may provide the email addresses for each roommate in a given housing unit to the other members of that housing unit since students may find it beneficial to contact each other in advance of move-in to determine what each will bring to campus.

**Disclosure of Student Information**

By signing the License Agreement, students consent to and authorize the University to release any information provided by or about the student, including but not limited to information related to the student’s health, safety and/or well-being and emergency contact information to University officials as the University deems appropriate and/or necessary. By signing the License Agreement, students also consent to and authorize the release of any such information from University officials to Housing & Residential Life. University officials/offices to which such information may be released or from which such information may be received include, but are not limited to, Northeastern University Police, Disability Resource Center, University Health and Counseling Services, Athletics, Facilities Services, and WeCare.

**Closed Periods: Intersession (period between Fall and Spring semesters)**

- **I. First Year and Transfer Students**

University residence halls typically close on the last day of Final Exams at 7:00 PM, and remain closed throughout intersession. Residence halls must be vacated at this time. Between the Fall and Spring terms, if a student has a continuing housing contract, they do not need to remove all of their belongings; however it is suggested that valuables be removed during this time. First year or transfer students living in an open building with continuing housing contracts in the same licensed room may stay in their rooms during the intersession period.
• **II. Upperclass, Graduate and Law Students**

Only Upperclass, Graduate and Law Students who are continuing in the same licensed room, in an open building, may stay in their room during intersession. All others must opt for one of the following:

(1) Move from their old assignment to their new assignment, when the new assignment is available;

(2) Vacate the residence hall by 7:00 PM on the last day of Final Exams.

Students who maintain residency during intersession and then cancel their housing arrangement for the subsequent term will be charged for intersession housing.

Students who are not authorized to stay during intersession will not be given access to the building.

**Check-In/Check-out Policy**

Living in University housing is a privilege, not a right. Failure to enter or vacate in accordance with move-in & move-out dates published by Housing & Residential Life will result in formal disciplinary action and revocation of housing privileges. Students who do not follow established check-out procedures with Residential Life staff forfeit the right to appeal any damage billing assessed to their student account. For more information about move-out periods, students should refer to the Guide to Residence Hall Living and the intersession move-out materials which are sent to students each term approximately one month before the end of the term by Residential Life building staff.

**Room and Dining Program Charges**

Students are billed at the beginning of each term and must pay the full charge for the term.

Dining Program Rates for the 2018-2019 academic year will be available late in the spring of 2018. Note that room and dining program charges are subject to revision by the University at any time. Charges are assessed each term and can be viewed on the student’s account.

All first year students will be assigned to a 15-meal plan

First year students are required to have a Dining Services meal plan. All students living in a traditional or suite-style accommodations (without a kitchen) are automatically assigned to a 15-meal plan and have the option to increase to a 19-meal plan at any time or decrease to a 10-meal plan before the scheduled deadline. The 10-meal plan is the minimum requirement for students living in a traditional or suite-style accommodation. First year students scheduled to live in an apartment-style accommodation will be automatically assigned to a 5-meal plan. Upperclass students living in a residence hall other than the traditional or suite-style (with a kitchen) are not automatically enrolled in a meal plan. However, students have the option to enroll in a meal plan by visiting the self-service tab on the myNortheastern portal.

Meal plan changes are made through the self-service tab on the student’s myNortheastern portal. Questions about meal plan changes can be directed to Husky Card services at HuskyCard@northeastern.edu or by calling 617-373-8740.

**Additional Residence Hall Fee**

There is an optional air conditioner rental available for students in designated residence halls only during the summer terms. Students are not allowed to bring or install their own units. Students who bring their own units will be subject to disciplinary action which could include loss of housing privileges.

2017-2018 Air Conditioning Fee (Summer Terms only): $335/ full summer (Actual fee for 2018-2019 will be available in the spring of 2018).
Termination Charge and Room Rate Adjustments

The high demand for University housing makes it necessary for Housing & Residential Life to enforce its cancellation policy strictly.

A student whose License Agreement is revoked for any reason is subject to the same financial assessments as outlined below.

Students who are suspended or expelled from the University will have their current and any active License Agreements revoked, as well as any housing application(s). When a student is suspended or expelled, the student will be charged in accordance with the Termination Fee Policy for Withdrawal from the University (see below). All housing deposits on file will be forfeited. Upon re-admittance to the University, the student must reapply for housing and will be considered for housing accordingly, based upon eligibility and availability.

I. Termination Credit Policy for students withdrawing from the University is as follows:

Fall & Spring Semester

Official Withdrawal from University Percentage of Room Charge Adjustment

<table>
<thead>
<tr>
<th>Week</th>
<th>Credit Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st</td>
<td>100% of term room charge credited*</td>
</tr>
<tr>
<td>2nd</td>
<td>90% of term room charge credited*</td>
</tr>
<tr>
<td>3rd</td>
<td>80% of term room charge credited*</td>
</tr>
<tr>
<td>4th</td>
<td>60% of term room charge credited*</td>
</tr>
<tr>
<td>5th</td>
<td>40% of term room charge credited*</td>
</tr>
<tr>
<td>5th+</td>
<td>0% of term room charge credited</td>
</tr>
</tbody>
</table>

+ These students withdrawing after the fifth week incur a 100% room charge for the term.

*This credit can also be based on the daily charges of time used.

Summer Session I & II

Official Withdrawal from University Percentage of Room Charge Adjustment

<table>
<thead>
<tr>
<th>Week</th>
<th>Credit Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st</td>
<td>100% of term room charge credited*</td>
</tr>
<tr>
<td>2nd</td>
<td>75% of term room charge credited*</td>
</tr>
<tr>
<td>3rd</td>
<td>50% of term room charge credited*</td>
</tr>
<tr>
<td>4th</td>
<td>25% of term room charge credited*</td>
</tr>
<tr>
<td>4th+</td>
<td>0% of term room charge credited</td>
</tr>
</tbody>
</table>

+ These students withdrawing after the fourth week incur a 100% room charge for the term.

*This credit can also be based on the daily charges of time used.

II. Termination Charge Policy for matriculating students who cancel University housing is as follows:
Only students who are not required to live in University housing (first and second year students) are permitted to cancel University housing. Students who can demonstrate a significant change in circumstances may petition for a waiver of this charge. Students who cancel because of co-op outside of the Boston area, study abroad, or medical leave of absence, can cancel housing with written verification outside the cancellation schedule without penalty. See cancellation charge schedule that follows:

**Undergraduate/Graduate Students**

<table>
<thead>
<tr>
<th>Amount Charged</th>
<th>Fall 2018</th>
<th>Spring 2019</th>
<th>Summer I 2019</th>
<th>Summer II 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deposit refunded; NO Charge</td>
<td>Before 5/15/18</td>
<td>Before 10/1/18</td>
<td>Before 3/1/19</td>
<td>Before 4/15/19</td>
</tr>
<tr>
<td>$1,000 Charge</td>
<td>After 5/15/18</td>
<td>After 10/1/18</td>
<td>After 3/1/19</td>
<td>After 4/15/19</td>
</tr>
<tr>
<td>$2,000 Charge</td>
<td>After 6/15/18</td>
<td>After 10/15/18</td>
<td>After 3/15/19</td>
<td>After 4/30/19</td>
</tr>
<tr>
<td>$3,000 Charge</td>
<td>After 7/15/18</td>
<td>After 11/1/18</td>
<td>After 4/1/19</td>
<td>After 5/15/19</td>
</tr>
<tr>
<td>Total Forfeiture</td>
<td>After 8/1/18</td>
<td>After 12/1/18</td>
<td>After 4/15/19</td>
<td>After 5/29/19</td>
</tr>
</tbody>
</table>

**Law Students**

<table>
<thead>
<tr>
<th>Amount Charged</th>
<th>Fall 2018</th>
<th>Winter 2019</th>
<th>Spring 2019</th>
<th>Summer 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deposit refunded; NO Charge</td>
<td>Before 6/30/18</td>
<td>Before 9/30/18</td>
<td>Before 12/30/18</td>
<td>Before 4/1/19</td>
</tr>
<tr>
<td>$1,000 Charge</td>
<td>After 6/30/18</td>
<td>After 9/30/18</td>
<td>After 12/30/18</td>
<td>After 4/1/19</td>
</tr>
<tr>
<td>$2,000 Charge</td>
<td>After 7/15/18</td>
<td>After 10/15/18</td>
<td>After 1/15/19</td>
<td>After 4/15/19</td>
</tr>
<tr>
<td>$3,000 Charge</td>
<td>After 8/1/18</td>
<td>After 10/30/18</td>
<td>After 1/30/19</td>
<td>After 4/30/19</td>
</tr>
<tr>
<td>Total Forfeiture</td>
<td>After 8/15/18</td>
<td>After 11/15/18</td>
<td>After 2/16/19</td>
<td>After 5/17/18</td>
</tr>
</tbody>
</table>

**Use of University Housing Facilities**

University residence halls, suites, and apartments are available only to students living in our residence community, their invited guests, and other persons authorized by Housing & Residential Life. Unauthorized entry to, or use of, University housing facilities is prohibited. Students are not permitted to use their residence hall, housing unit or mailbox for the purpose of conducting profit or not-for-profit business transactions, commercial enterprises or any activity that violates applicable law or University policy.

**Alterations to Premises**

Students are prohibited from defacing, damaging or otherwise altering their licensed room, suite or apartment, or any other part of the residence hall. This can include but is not limited to: removal of any
University equipment or furniture; altering or replacing door locks; making electrical or structural alterations; use of nails, screws, or any material that defaces surfaces; construction of lofts; hanging items from windows; and painting of the residence. For fire safety and health code reasons, students are not permitted to add personal furniture, including but not limited to futons, mattresses, and couches to their licensed room, suite or apartment.

Bed rails and ladders are standard on all beds 5 feet and over. Requests to remove rails and ladders are not permitted, and requests to deloft beds will be accommodated only if the room permits.

**Maintenance and Housekeeping**

Student requests for repairs to residence hall furnishings or equipment must be made on-line through myNortheastern. In myNortheastern, on the “Community” tab, under “Helpful Links” is the “Facilities Online Work Request.” Students with questions about this process or who need further assistance should contact the residence hall staff. Repairs to University-owned property or property leased by the University must be completed by authorized University or property management personnel. For urgent matters, (i.e. flooding, heating problems, etc.) students should contact Facilities Customer Service at 617.373.2754 (available 24 hours/day, 7 days/week).

Students are expected to keep their licensed space orderly, safe, and sanitary. The University provides professional housekeeping services in common areas such as lounges, hallways, and bathrooms. Please note that only traditional residence hall community bathrooms are cleaned by University personnel; bathrooms, kitchens, and common living areas in suites and apartments must be cleaned and maintained regularly throughout the term by the student(s). Failure to maintain a minimum standard of cleanliness in licensed space may result in a cleaning charge and/or disciplinary action which could include loss of housing privileges.

**Student Room Health and Safety Inspections/Room Entry**

The University may, in its sole discretion, inspect a student’s licensed space to assess health and safety issues; they may enter the premises for any health or safety reasons or if the health and safety of residents are believed to be threatened. When feasible, Housing & Residential Life will notify a student (via poster, flyer, or e-mail) prior to entering a student's licensed space. University staff may, in the University’s sole discretion, inspect a student's licensed space, including but not limited to inspection of the contents of any University-owned storage (e.g. closets, drawers, cabinets).

Northeastern University staff members may enter the licensed premises to make repairs, or to show the premises to a prospective purchaser, licensee, mortgagee, or its agents, or if the premises appear to have been abandoned by the licensee, or if it is believed that a University policy has been violated. Additionally, staff may enter the premises if any damage needs to be assessed, for maintenance concerns, lock-outs, or if otherwise permitted by law. Finally, if a student licensee is assigned to University housing in property that is leased by the University, building management of the leased property has the same entry rights as University staff members, as described above.

University staff may enter any space listed as “vacant” to inspect and prepare the space for a new arrival.

**Damage/Cleaning Charges**

The student is responsible for the condition of all University property in his/her licensed room, suite or apartment, including common spaces, and elsewhere in the residence hall. Upon check-in and check-out, students must complete a room, suite or apartment Condition Form with Residential Life staff. This form confirms the condition of the licensed room, suite, or apartment. Any pre-existing conditions in the licensed space should be noted at check-in by the student. Failure to do so may result in supplementary
charges for any damage which may occur through the length of the student’s occupancy in the licensed space. Students will be billed for damages that are beyond normal wear and tear. If a student does not complete the check-out process with hall staff, s/he waives the right to appeal supplementary charges. If damage cannot be attributed to any one individual, charges will be assessed equally among all licensed room, suite or apartment occupants.

If there is loss/damage to common areas of any campus housing facility and the University cannot identify the individual(s) responsible, the University may require several or all of the hall's residents to pay a prorated group charge covering the cost of common area repair/replacement. Students will be billed for replacement of furniture and reinstallation costs in the case of vandalism. Additionally, students may also be referred to the Office of Student Conduct and Conflict Resolution for disciplinary action which could include loss of housing privileges.

**Accessible Rooms for Disabled Students**

Housing & Residential Life reserves the right at any time to utilize specially designed rooms, suites, or apartments to provide for the residential needs of students who have disabilities. However, the department will attempt to reassign non-disabled students during the move-out/room assignment period at the end of each term.

**Abandonment**

Students must remove all personal possessions when they vacate their licensed room, suite, or apartment. Any possessions left in campus housing facilities after move-out, or the voluntary or involuntary termination of the License Agreement, will be considered abandoned, and will be discarded by the University. The student will be billed an additional charge for removal.

**Liability**

The University will not be liable for loss or damage to students or students' guests' property located in any University housing facility. This includes, but is not limited to, damage caused by fire, flood, accidents, or loss or interruption of heat, electricity, burglary, theft, bugs/insects or vandalism.

**Sublease**

Students may not assign or transfer to anyone, including but not limited to other students, this License Agreement or any of its rights or obligations. They may not sublicense their licensed housing space or their License Agreement, or make any arrangements for someone to take over housing payments or move into their assigned licensed space without the prior express written permission of the University. A student who violates this policy will lose all future opportunities to apply for housing and will be liable for all costs incurred by the University including any expenses related to the removal of any third party. Students residing in University owned or leased facilities without the written permission of the University are trespassing and will be removed immediately.

**Residence Hall Staff**

Each University housing facility is managed by a Residential Life staff member who supervises a trained staff which includes Graduate Assistants and Resident Assistants who have the authority to enforce this License Agreement. Students must comply with requests and directions of University faculty and staff members in the performance of their duties.

**Community Expectations**
Students are prohibited from engaging in any of the following behaviors: conduct in or about any University facility that poses a threat to the health or safety of themselves, others, or property; behavior that interferes with the rights or well-being of others; or personal actions that violate any provision of this agreement, or any rule, regulation, or policy of the University, or any applicable law.

**Fire Safety**

All persons must observe fire safety policies and procedures. Fire extinguishers, smoke detectors, alarm systems, and fire escapes are not to be tampered with by any students or students’ guest. If a fire alarm sounds, ALL occupants must exit the facility at the nearest emergency exit. Please refer to the Guide to Residence Hall Living for a complete list of items prohibited in University housing.

**Restricted Areas**

Any student or guest of a student who is found in restricted areas (including balconies and residence hall rooftops) will be subject to termination of this License Agreement and loss of housing privileges.

**Keys and University Identification Card**

Students are not permitted to transfer, duplicate, or give keys or University identification or access cards to other persons, or to change door locks. Students will be charged for the loss of room keys and/or required lock changes. A detailed policy of the lock-out procedure is contained in the Guide to Residence Hall Living.

Students may not install any lock device that prohibits University personnel from entering the building, or any part of the licensed space. Prohibited devices include, but are not limited to: dead bolts, door chains, slide bolts, and lock sets.

**Guests**

Guests must be escorted and signed in by the specific student with whom they are visiting, and both must show proper photo identification to the Proctor (residence hall security representative). The guest must be escorted by the student at all times, and must also observe all rules that apply to the student. The student is responsible for the conduct and behavior of his/her guest. Any damage or vandalism by the guest is the responsibility of the student. Overnight guests must be at least 16 years old and may not stay overnight beyond three (3) consecutive nights. Guests younger than the age of 16 may not stay overnight in University housing.

Roommates must work out their own arrangements for having visitors. If roommates cannot agree, they may call upon a staff member to help resolve the issue. Students must secure the permission of their roommate(s) prior to having an overnight guest in the licensed space.

**Dining Services**

Each student participating in the Dining Services program must present their University identification card at the dining hall in order to be served a meal. This meal card is property of the University, non-transferable, and must be surrendered to any University official upon request. Alteration or use of the meal card for any unauthorized purpose will result in disciplinary action which could include loss of housing privileges, and/or confiscation of the meal card. Food and related articles may not be taken from the dining room, except as permitted by Dining Services. To prevent loss and theft, the University reserves the right to inspect backpacks and bags at the exits of the dining halls. During weekends, vacations, and official closings, the University reserves the right to consolidate dining facilities.

**Leased Properties**
Any student licensee assigned to live in University housing that is leased by the University may be required to review and agree to additional terms and conditions concerning safety, fire safety, and security.

**Family Housing**

The University does not provide housing for married couples, spousal equivalents, or dependent children.

**Age of Residents**

All students residing in University housing must be seventeen years of age or older at the time of move-in. If under the age of 18, a parent or legal guardian must also sign the License Agreement.

**Emergency Contact Information**

All students must provide emergency contact information to the University and are responsible for keeping this information current and accurate. If a student is under the age of 18, the institution will notify the parent or guardian when they are reported missing, in addition to the student's designee. The contact information provided by the student will only be accessible to authorized campus officials or disclosed as required by applicable law. Local law enforcement agencies will be notified of a missing student.

**Exceptions to Any Provision of This Agreement**

The Vice President of Student Affairs (or designee) may alter or revoke this License Agreement and/or official administrative policies in the interests of order, health, safety, discipline, or for educational purposes. A student may request an exception to any provision of the License Agreement or may appeal any charge assessed by Housing & Residential Life. To request an exception, the student should submit a written petition explaining the nature of and reason(s) for the request to:

Housing & Residential Life  
Northeastern University  
4 Speare Commons  
Boston, MA 02115-5000

**Violations of any of the terms of this License Agreement may result in disciplinary actions and/or revocation of the License Agreement and housing privileges.**

I, the undersigned student, hereby apply to become a licensee in the Northeastern University Housing & Residential Life system for the 2018-2019 academic year, under the terms and conditions described herein.

I also hereby apply for participation in the Dining Program if I am a first year student residing anywhere on-campus, or if I am an undergraduate student residing in a traditional residence hall or suite-style apartment.

I agree to the Termination Credit Policy and the Termination Charge schedule for the Residential and Dining program as described in the Termination Charge and Room Rate Adjustments sections above. I (and the guarantor, if applicable) agree to pay in full all of the Residential and Dining charges prior to the beginning of that term's registration. I agree to occupy the licensed housing accommodations to which I may be assigned and to take the Dining program exclusively for my own use and not allow any portion of such housing accommodation or Dining program to be used by any other person. I understand that I may not sublicense the licensed space to which I have been assigned. Violation of this provision immediately
terminates this License Agreement. I understand and agree that the University reserves the right to increase its Residential and Dining rates for any term, including the right to assess increases in energy costs associated with the operation of such facilities. Such increases, if assessed, shall be applied to the housing charge in the form of a pro-rated adjustment.

I (and the guarantor, if applicable) understand and agree that Northeastern University, in its sole discretion, reserves the right to assign and reassign students in the Housing & Residential Life system, or to revoke and terminate the License Agreement at any time for any reason set forth herein, but not limited to, the Termination Charge and Room Rate Adjustments sections above. I (and the guarantor, if applicable) understand and agree that, in the event that I am reassigned to a licensed space with a higher/lower charge than that for the accommodation initially assigned, I will be assessed/credited a pro-rated portion of the difference between the charge initially payable and the charge payable after reassignment.

I (and the guarantor, if applicable) understand and agree that the University shall not be responsible for any delay and/or non-delivery of utilities or other services to the residential facilities or any nonperformance and/or losses, both personal and property, resulting directly or indirectly from natural causes; the enactment or issuance of any law, ordinance, regulation, ruling or order; lack of the usual means of transportation; fires; floods; explosions; strikes; or other accidents or other events or contingencies beyond the University's control.

I further agree to abide by the policies, procedures, rules, and regulations that may be established by Housing & Residential Life and by all other policies, rules, regulations, and codes formulated by the University, including, but not limited to, all academic and social conduct rules and regulations. Violations of any of the terms of the License Agreement may result in disciplinary actions and/or revocation of the License Agreement and housing privileges.