

## Chemical Recycling Guide for BioRAFT's ChemTracker Module

Hazardous waste minimization is an important goal of Northeastern University. By safely recycling or sharing chemicals on campus, we can reduce hazardous waste volumes generated on campus. Recycling or sharing chemicals also reduces Northeastern's overall environmental footprint. By consuming less chemicals, we ultimately generate less hazardous waste which saves the university money. We are hopeful that BioRAFT's chemical recycling feature will help us achieve our campus-wide hazardous waste minimization goals. The following procedure was prepared to assist our research community recycle or share chemicals on campus:

### Set chemicals to "Surplus" for recycling in BioRAFT's ChemTracker module

1. Click on the "ChemTracker" tab within your BioRAFT home page to view your laboratory's chemical inventory
2. Locate the chemical for recycling and click "Edit"
3. Change chemical status to "Surplus" and click "Update" (refer to image below)

**Edit Chemical Container**

Look Up Chemical Name or CAS Number

**Chemical: \***

Chemical Name  CAS Number  Product Name or Number

Start typing the chemical name to find the chemical in the database.

**Location (space):**

**Amount:**

**Units:**

**Container Status: \***

**Unique Container ID:**

### Search For "Surplus" Chemicals in other labs

1. Click on the "ChemTracker" tab within your BioRAFT home page
2. Click "Find Other Chemicals" above your lab name heading
3. Prepare a chemical search by typing the name and checking the "Surplus" box
4. Click "Submit" (refer to image below)
5. Review search results and reach out to lab that is offering chemical via email by clicking the lab group link

**Find Other Chemicals** Showing 1-1 of 1 results

Filters

**Chemical Name:**  **CAS Number:**  **Product Name:**

**Manufacturer:**  **Container ID:**  **Physical State:**

**Location (Space):**  **Chemical Hazards:**  Surplus

Chemical Name ▲	CAS #	Amount	Unit	Group	Container ID	Date Changed
Acetone	67-64-1	4	l	EH&S Labs and Storage	665705	9/17/2019