Projects for Honors in the Major may take a variety of forms but are expected to make a significant contribution to research or practice in a discipline. A student proposing a project must have at least junior standing and a QPA of at least 3.500. Ordinarily the work of a project will be expected to cover two semesters and be equivalent to the work required by a minimum of 8 semester hours of academic coursework. Students may not start their honors research until they have an approved proposal. Ordinarily, proposals will be submitted to the CSSH Undergraduate Academic Advisory Committee (UAAC) for review by the Friday before the last day of classes in Fall or Spring semesters in order to be able to meet this requirement. Completed projects will be presented to the community at a College-sanctioned event.

The application packet will include:
- Cover sheet
- Unofficial transcript
- Research proposal
- Letter of support from your faculty mentor

The cover sheet must be signed by your department chair. This packet should be compiled electronically and sent to Andrew Casasanto-Ferro (a.casasantoferro@neu.edu) with “Honors Proposal – [Your Last Name]” in the subject line. After the proposal has been reviewed and approved by the UAAC, the Associate Dean for Academic Affairs will also sign the cover sheet. You need not seek this signature.

Student name __________ Major ________

E-mail address ________ Date ________

I am applying for Honors in ________________________________ Major

Please include the following information in your proposal document:
1. Title of Project
2. Name and Affiliation of Faculty Mentor
3. Proposal (See Guidelines): The narrative should include the thesis or research question; a discussion of primary works and authors; theoretical framework; methodology and data sources, if relevant; significance of the contribution; and a clear statement of the rationale and goals of the final project. Additionally, the proposal should include a preliminary bibliography of relevant texts or other materials and a projected timeline by which intermediate goals will be met.
4. Is the project or part of the project being undertaken for academic credit? If so, please list course numbers, titles, number of credits, and semesters of course(s) to be taken in completion of the project.
5. Is the project or part of the project being undertaken through co-op or other employment or internship? If so, please describe.
6. List all relevant previous work including courses, co-op, papers written for a class, etc.

Signatures:

________________________    ___________
Student – Print Name      Date

________________________
Student Signature

________________________    ___________
Faculty Mentor - Print Name     Date

________________________
Faculty Mentor Signature

________________________    ___________
Student’s Department Chair– Print Name   Date

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Student’s Department Chair Signature

_________________________    ____________
Other Department Chair– Print Name   Date

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Other Department Chair Signature

__________________________    ____________
Associate Dean – Print Name     Date

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Associate Dean Signature