Northeastern University Club Sports
Emergency Action Plan for Parson’s Field

1. Call 617-373-3333 for University Police or Brookline Emergency 911 - Land Line in Maintenance Office (AED Location)

2. Instruct emergency medical services (EMS) personnel to “report to Parson’s Field, Brookline and meet a ‘designated team member’ at the Kent St. entrance as we have an injured student-athlete in need of emergency medical treatment.”

Parson’s Field: Main Entrance A. 150 -200 Kent St. B. Harrison St.

3. Provide necessary information to EMS personnel:
   a. Name, address, telephone number of caller
   b. Number of injured student-athlete(s)
   c. Condition of injured student-athlete(s)
   d. First-aid treatment initiated
   e. Specific directions as needed to locate scene
   f. Other information as requested by dispatcher

4. If needed and CPR has begun (no airway, breathing and circulation from victim) send designated team member to obtain the Automatic External Defibrillator (AED) in the field maintenance office (right side of maintenance building garage on Kent St. Side of the field)

5. Provide appropriate emergency care until arrival of EMS personnel
   a. On arrival of EMS personnel, provide pertinent information such as:
      i. Method of injury
      ii. Vital signs
      iii. Treatment
      iv. Medical history

6. Designated responsible adult (parent, roommate, team member etc.) should accompany student-athlete to hospital

7. Notify Sports Medicine and Club Sport staffs immediately
   a. Jerry Foster, Asst. Athletic Director; 617-838-4860, j.foster@neu.edu
   b. Liz Cilia ATC, UHCS Physician Extender; 617-543-5141, e.cilia@neu.edu

8. Parents should be contacted by Club Sports staff

9. Inform the club sports administration of the incident

10. Obtain medical history and insurance information if possible

11. Appropriate injury reports should be completed and returned to Jerry Foster and Liz Cilia.

Emergency Telephone Numbers

Brigham & Women’s Hospital 617-732-5500
BWH Emergency Department 617-732-5636
University Health and Counseling Center 617-373-7565