Northeastern University Club Sports
Emergency Action Plan for Madison Park High School

1. Call 617-373-3333 for University Police or 911 for Boston Health and Hospitals
2. Instruct emergency medical services (EMS) personnel to “report to Madison Park High School Upper Athletic Fields and meet a ‘designated team member’ at the DeWitt Drive entrance as we have an injured student-athlete in need of emergency medical treatment.”

Madison Park High School: 5 Malcolm X Blvd, ROXBURY CROSSING, MA 02120

3. Provide necessary information to EMS personnel:
   a. Name, address, telephone number of caller
   b. Number of injured student-athlete(s)
   c. Condition of injured student-athlete(s)
   d. First-aid treatment initiated
   e. Specific directions as needed to locate scene
   f. Other information as requested by dispatcher

4. Provide appropriate emergency care (CPR / First Aid) until arrival of EMS personnel
   a. On arrival of EMS personnel, provide pertinent information such as:
      i. Method of injury
      ii. Vital signs
      iii. Treatment
      iv. Medical history

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6. Designated responsible adult (parent, roommate, team member etc.) should accompany student-athlete to hospital

7. Notify Sports Medicine and Club Sport staffs immediately
   a. Jerry Foster, Asst. Athletic Director; 617-838-4860, j.foster@neu.edu
   b. Liz Cilia ATC, UHCS Physician Extender; 617-543-5141, e.cilia@neu.edu

8. Parents should be contacted by Club Sports staff

9. Inform the club sports administration of the incident; Nick Avery, 617-373-8727, n.avery@neu.edu

10. Obtain medical history and insurance information if possible

11. Appropriate injury reports should be completed

**Emergency Telephone Numbers**

Brigham & Women’s Hospital 617-732-5500
BWH Emergency Department 617-732-5636
University Health and Counseling Center 617-373-7565