Northeastern University Club Sports
Facility Request Form

This form must be submitted at least one week in advance of the requested date.

Today's Date: 
Date(s) Requested: 
Hour(s) Requested: 

**Facility:** (Please indicate top 3 choices with 1 being your top choice and 3 being your third choice)

- Parsons Field
- Dedham Track and Field
- Warren Conference Center
- Matthews Arena

Cabot Athletic Center:
- Indoor Track and Cage
- Racquetball Courts
- Pool (Barletta Natatorium)
- Conference Room

Marino Recreation Center:
- Martial Arts Studio
- Aerobics Studio
- Gymnasium (One Court Only)

Badger and Rosen Squashbusters Facility:
- Studio

City of Boston Field:

**ALL PARTICIPANTS MUST BE NORTHEASTERN STUDENTS!!!!!!**

Type of Event: 
Approximate Attendance: 
Sponsoring Organization: 

Person in charge of Program/Organization: 
Address: 
Email Address: 
Day Time Phone Number: 
Evening Phone Number: 

**Additional Information or Requirements of Event:**

- Public Safety: 
  - Open to public
  - Admission charge
  - Attendence
  - Advertising
  - Parking

- Insurance:
  - Waivers
  - Certificate

- House & Grounds:
  - Tables
  - Chairs
  - Drapes

- Physical Plant:
  - Additional Staff
  - Food Service

Comments:

My signature indicates that I understand that this request must be filed at least one week before the date requested and that all participants must be currently enrolled Northeastern students, or employees of the University.

Applicant's Signature __________________________ Date: __________________

Associate Director's Signature of Approval: __________________________ Date: __________________

Space Assigned/Remarks: 

Form Revised 5/29/2004