

Program Introduction Script and Toolbox Talk

“We are running a safety recognition and communication program at this site called Building Safety for Everyone. The program is focused on creating and maintaining safe working conditions and practices. It is also rooted in providing feedback on safety performance to workers and encouraging open communication between management, foremen, and workers. We will evaluate and recognize the entire site for working safely, and want to make sure all workers have access to the safety assessment observations.”

“Each week, foremen will receive feedback on their team’s and the whole site’s safety performance. Make sure you check with your foreman to find out how your crew is doing. Additionally, each week, this project’s individual safety performance will be posted on the job site bulletin board located [specify location].”

“We know you work hard every day to maintain a safe work environment and the point of the program is to provide additional feedback on safe working conditions and practices through team-building and recognitions. We will measure the site’s safety performance through safety assessment scores, and when the whole site achieves the safety goal, we will recognize everyone with [REWARD]. We’ll be providing feedback to foremen and on the bulletin boards on your individual company safety performance, but the reward will be determined by looking at the safety performance of the site as a whole.”

“Thanks for your time. Does anyone have any questions?”