HOW TO CLAIM YOUR INSTITUTIONAL MEMBERSHIP

Step 1: Go to https://www.facultydiversity.org/join. Then select your Northeastern University from the drop-down menu and click “Continue.”

Step 2: On Northeastern’s landing page, click “Activate My Membership.”
Step 3: Complete the Registration Form using your Northeastern email address.

**Required Information**

**First Page:**
- First & Last Name
- Your NU Email Address
- Your Password

**Second Page:**
- Gender
- Race
- Title
- Discipline
- Department

**Third Page:**
- Review Submission
- Approve Addition of Email

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Step 4: Go to your institution email. Click “Activate Account” in the confirmation email.