



**II – DEPENDENTS’ INFORMATION (if applicable)**

**Total Number of Dependents:** \_\_\_\_\_

For each dependent (spouse and unmarried children under the age of 21) requesting a dependent visa in order to accompany the student to the U.S., please provide the following information. If more than two dependents will accompany the applicant, please copy this page and attach. Please refer to Section IV for the estimated expenses for each additional dependent.

**16. Dependent**

- a. Dependent Family/Last Name: \_\_\_\_\_ **b. First/Given Name:** \_\_\_\_\_  
Print as listed in passport Print as listed in passport
- c. Date of Birth \_\_\_\_\_ **d. Place of Birth** \_\_\_\_\_  
mm/dd/yyyy City Country
- e. Country of Citizenship \_\_\_\_\_ **f. Relationship to student** \_\_\_\_\_
- h. If dependent is currently in the U.S., please list his/her immigration status \_\_\_\_\_

**17. Dependent**

- a. Dependent Family/Last Name \_\_\_\_\_ **b. First/Given Name** \_\_\_\_\_  
Print as listed in passport Print as listed in passport
- c. Date of Birth \_\_\_\_\_ **d. Place of Birth** \_\_\_\_\_  
mm/dd/yyyy City Country
- e. Country of Citizenship \_\_\_\_\_ **f. Relationship to student** \_\_\_\_\_
- h. If dependent is currently in the U.S., please list his/her immigration status \_\_\_\_\_

**III – IMMIGRATION STATUS INFORMATION**

**18.** Are you currently in the US and/or are you currently or have you been recently enrolled in a U.S. educational institution under F-1 /J-1 student visa classification?

- Yes -- Complete **items 19-27 below**
- No-- **Please proceed to Section IV**

**19.** What is your current immigration status?  F-1  J-1 Other, please specify \_\_\_\_\_

**20a.** Are you planning to matriculate your program at Northeastern under your current visa classification?  Yes  No

**20b.** Are you planning to change your current visa status by traveling overseas & applying for a student visa at the U.S. Embassy?  Yes  No

**20c.** Are you planning to change your current visa classification to a student visa status (staying in the U.S.)?  Yes  No

**21.** If you are coming to Northeastern from another US institution, check semester you intend to enroll at NU:  Fall  Spring  Summer Year: \_\_\_\_\_

**PLEASE NOTE: Students currently or recently enrolled in a U.S. educational institution under F-1 or J-1 visa who plan to attend Northeastern University are required to submit the Transfer-In Notification & Confirmation Form: ISSI Form 121 available from the Northeastern graduate school to which the student is applying or on-line at [www.northeastern.edu/issi](http://www.northeastern.edu/issi). Federal regulations do not permit Northeastern to process the I-20 or DS-2019 form until the student’s current school completes the ISSI Form 121 and transfers the student’s SEVIS record to Northeastern. Please be reminded that transferring your SEVIS record during a period of authorized Practical Training (OPT) will cancel your employment authorization as of the SEVIS release date.**

**22.** Name of the institution issued your current/last form I-20 or DS-2019? \_\_\_\_\_ SEVIS ID # \_\_\_\_\_

**23.** If you now have or have had in the past an Employment Authorization Card (EAD card), please list the card expiration date \_\_\_\_\_  
mm/dd/yyyy

**24.** If you are currently in the U.S. in J-1 status, please check one of the following categories:

- Student
- Scholar
- Other, please specify \_\_\_\_\_

**25.** Are you subject to the two-year home-country physical presence requirement?  Yes  No  Received a waiver

**26.** List the DS-2019 sponsor’s name and complete address \_\_\_\_\_

**27.** Have you filed a petition or has a petition been filed on your behalf to adjust your status to U.S. Permanent Resident?  Yes  No

**IV – ESTIMATE OF EXPENSES FOR THE ACADEMIC YEAR 2008-2009: Based on 12 months (30 semester hours of credit).**

**Please note: all tuition and fees are subject to revision by University’s Board of Trustees.**

**All amounts in U.S. dollars**

|                     |   |
|---------------------|---|
| \$ 33,000.00        | Tuition calculated on minimum required full-time course load per academic year  |
| \$ 560.00           | Fees  |
| \$ 15,000.00        | Room (calculated on shared lodging) and board   |
| \$ 1,000.00         | Books and supplies  |
| \$ 2,150.00         | Medical Insurance including University Health & Counseling Services fee   |
| \$ 2,500.00         | Personal/miscellaneous expenses   |
| <b>\$ 54,210.00</b> | <b>TOTAL PER STUDENT UNACCOMPANIED BY DEPENDENT(S)</b>  |
|                     | Living expenses of dependents (if applicable): Spouse - add <b>\$6,500</b> ; Child dependent(s) - add <b>\$3,500</b> for each dependent child |
|                     | <b>TOTAL PER STUDENT ACCOMPANIED BY DEPENDENT(S)</b>  |

**V – FINANCIAL DECLARATION - Please refer to the DCF Form Instruction Sheet: ISSI Form 600/C to complete this section.**

28. What is the current exchange rate of your country’s currency to U.S. currency? (For example, 5.4 kroner = U.S. \$1) \_\_\_\_\_

29. Indicate if and how your government may restrict the transfer of funds \_\_\_\_\_

**30. Personal Funds:** Amount in U.S. \$ \_\_\_\_\_  
Name of Bank/Financial Institution: \_\_\_\_\_

Include original bank letter/statement or complete items: 35-37 in Section VI

**32. Northeastern University:** Amount in U.S. \$ \_\_\_\_\_

Type of Award (e.g., TA, RA, NUTA) \_\_\_\_\_

Department \_\_\_\_\_

Required documentation: Copy of award letter on Northeastern stationary/letterhead

**31. Family Funds:** Amount in U.S. \$ \_\_\_\_\_  
Name of Bank/Financial Institution: \_\_\_\_\_

Include original affidavit of support or complete Section VI (items 35-38)

**33. Other Sources of Funds:** Amount in U.S. \$ \_\_\_\_\_

Type of Funding \_\_\_\_\_

Funding Source \_\_\_\_\_

Include original affidavit of support or complete Section VI (35-38)

**34. Government Funds (U.S. or Sponsoring Government):** a. Governmental Source or Sponsoring Agency \_\_\_\_\_

b. Amount in U.S. \$ \_\_\_\_\_

c. Duration of Support: \_\_\_\_\_ term (s) \_\_\_\_\_ academic year

d. Does your government or sponsoring agency require that you be under the auspices of J-1 non-immigrant visa status?  Yes  No

**VI-OFFICIAL CERTIFICATION OF SOURCE(S) OF FUNDS AND AMOUNTS**

**Financial documents must be certified within 12 months prior to the program start date.**

All submitted financial documents must be ORIGINALS (copies will not be accepted).

35. “This is to certify that I have read the financial information in Sections IV and V provided by the student named on this form. It is true and accurate information, and that the student/sponsor has \_\_\_\_\_ funds which are available and can be transferred to the United States.”  
List US \$ Amount

36. **Bank Official** \_\_\_\_\_  
Signature of Bank Official \_\_\_\_\_ Print Name \_\_\_\_\_ Print Title \_\_\_\_\_

a. Name and Address of Financial Institution \_\_\_\_\_

b. Telephone Number of Financial Institution \_\_\_\_\_ Date \_\_\_\_\_

37. **APPLY BANK SEAL OR STAMP HERE⇒**

38. Must be completed and signed by **Guarantor/Sponsor** – Please read the following statement: “This is to certify that I have read the financial information in Section IV on this form. The funds listed in Section V (item 31 or 33) are available and will be provided”

a. **Printed Name of Guarantor /Sponsor** \_\_\_\_\_ b. Relationship to Student \_\_\_\_\_

c. Address of Guarantor/Sponsor \_\_\_\_\_

d. Signature of Guarantor/Sponsor \_\_\_\_\_ Date \_\_\_\_\_

39. Please read and sign the following statement “*I hereby certify that all information I provided on this application (DCF Form) is true and accurate.*”

**Student’s Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**VII - DELIVERY INSTRUCTIONS – Documents will not be mailed without complete and clear delivery instructions.**

The ISSI requires a minimum of two weeks after receipt of the complete application from your admitting Graduate School to issue an I-20 or DS-2019 form. Please make your visa interview arrangements only after receiving your visa eligibility document (I-20 or DS-2019) from Northeastern.

**40. Delivery (select one A or B)**

**A.**  Hold visa eligibility document at the NU ISSI for pick-up. Please contact this person: \_\_\_\_\_

at this U.S. telephone number when ready \_\_\_\_\_ -- \_\_\_\_\_ -- \_\_\_\_\_ Extension \_\_\_\_\_

**B.**  Mail visa eligibility document to the following address (please fill in address below; *type or print in block letters*)

Mailing Address (**required**): \_\_\_\_\_ Valid until \_\_\_\_\_

Street Address line 1 \_\_\_\_\_ Apt. \_\_\_\_\_

**Please note that express mail service cannot deliver to a P.O. Box address**

Street Address line 2 \_\_\_\_\_

City \_\_\_\_\_ State or Province \_\_\_\_\_

Country \_\_\_\_\_ ZIP/Postal Code (required) \_\_\_\_\_

Mailing Address Telephone Number (**required**) \_\_\_\_\_

**IMPORTANT:** The mailing address format outlined above is essential for delivery by the FedEx express service. Failure to follow the exact format will result in rejection of the shipment by the express mail carrier in which case the U.S. Postal Service First-Class Mail will be used by the International Student & Scholar Institute.

**VIII - REQUIRED SUPPORTING DOCUMENTS NEED FOR THE ISSUANCE OF I-20 OR DS-2019 FORM**

**In addition to the complete Declaration and Certification of Finances (DCF) form, the student is required to submit the following documents with official English translation:**

1. Copy of the identity page of passport
2. Original financial documents covering all expenses for one academic year, as listed on Section V. (e.g., students' personal bank statement, affidavit of support, letter from government agency, NU award letter, etc., ) If you have more than one source of funding, please provide the required documentation corresponding to each source listed on Section V.

**If you are in F-1/J-1 student status and transferring from another U.S. school/college to Northeastern, you are required to submit the following in addition to the documents listed above (items 1 and 2):**

3. Transfer-In Notification & Certification Form: ISSI 121 Form available from your Graduate School or on-line at [www.northeastern.edu/issi/immigration/forms.html](http://www.northeastern.edu/issi/immigration/forms.html)
4. Copies of all I-20/DS-2019 forms from previously attended schools
5. Copy of both sides of I-94 card
6. Copy of your current F-1/ J-1 visa stamp
7. Copy of Employment Authorization Document (EAD), if applicable

**If you need to change your current nonimmigrant status to student status before beginning your program at Northeastern, in addition to the complete Declaration and Certification of Finances (DCF) form, please submit the following documents:**

1. Copy of the identity page of passport
2. Original financial documents covering all expenses for one academic year, as listed on Section V (e.g. student's personal bank statement, affidavit of support, letter from government agency, NU award letter, etc., ) If you have more than one source of funding, please provide the required documentation corresponding to each source listed on Section V.
3. Copy of both sides of your I-94 card.
4. Copy of current visa stamp or copy of I-797 form.
5. Copy of a waiver of two-year home residency requirement (for 'J' visa holders only), if applicable.

**SEVIS FEE**

SEVIS, the acronym for **S**tudent **E**xchange and **V**isitor **I**nformation **S**ystem, is the electronic reporting system for international students required by the U.S. government. New students (F-1) and exchange visitors (J-1) with I-20 or DS-2019 form are subject to a SEVIS fee of U.S. \$100. Please remember that SEVIS fee must be processed at least three days before a visa interview at the US Consulate unless the applicant has a printed receipt from Internet payment. F-2/J-2 dependents are not required to pay the SEVIS fee. For detailed information, please refer to the following website: [www.fmjfee.com](http://www.fmjfee.com).

**The SEVIS fee cannot be processed at a U.S. consulate or U.S. ports of entry.**