

Research Administration Lunch & Learn

March 2017



Springing Forward!

- 🐾 **Agency Updates**
- 🐾 **RA Standard Operating Procedures**
- 🐾 **Friendly Reminders**



Agency Updates

- ❀ [NOT-OD-17-049](#): DHHS Salary Cap
 - ❀ Effective January 8, 2017: **salary cap increased to \$187,000**
 - ❀ **Agencies: DHHS (NIH/SAMHSA/AHRQ)**
 - ❀ **Active awards with previously obligated funds** : if adequate funds are available grantees may rebudget into salary to cover institutional base salaries at or above the new cap (\$187,000); however,
 - ❀ **Please Note:** No additional funds will be provided to supplement existing awards.

Agency Updates

OMB issues Final Notice on March 24, 2017 which allows awarding agencies to incorporate standard, updated research terms & conditions (RTC) in awards directly or by reference.

- ❁ **Research Terms and Conditions**
 - ❁ Implement Uniform Guidance
 - ❁ Prior Approval Matrix
 - ❁ Agency-Specific Implementation

RA Standard Operating Procedures (SOPs)

Award Obligation Setup (AOS) SOP

 SOP

 Glossary of Terms

University Prior Approval Form (UPAF+) SOP

 SOP

 Glossary of Terms

 Prior Approval Matrix

Crack the Code: Tracking #s

Please send requests to: oraf@northeastern.edu; pls. copy your GO!


RA Standard Operating Procedures (SOPs)

Industry / Corporate Contracts

 Draft SOP, **feedback welcome!**

 Reminder:

 Send all requests for review of industry/corporate contracts to oraf@northeastern.edu; please include the Word.doc

 For funded agreements (e.g., SRAs, modifications increasing funding) please create **ePAWS/Coeus** record to route for internal (dept/college) approval.



Gentle Reminder – Deadlines

- ❁ RA's deadline for receipt of final, complete, and approved (dept/college/investigators) proposals is **NOON the day prior** to the agency's deadline.
- ❁ For late proposals, PI's assume the risk that an application will be administratively **withdrawn** if upon full review approvals cannot be secured.



Friendly Reminders

Last Minute (your PI missed RA's internal deadline) Submissions

-  **Holler!** If routing a proposal for the first time on a deadline day, **please let your GO know** when the document is in the applicable system and ready for review/submission (especially if routing after 4pm on a deadline day).
-  **.pdf Files:** Please make sure documents attached to grants.gov, ASSIST, Fastlane or Coeus S2S submissions are **pdfs** (*not* Word.doc or Excel).

Friendly Reminders

Submitted Proposals Require Department/College Approval

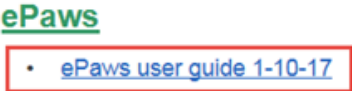
- ❁ Proposals which are not approved in Coeus/ePAWS are not in the Data Warehouse and therefore not included in any reports generated by or provided to the Colleges.
- ❁ RA follow up on proposals that have been submitted to the external funding agency but not do not have a completed Coeus/ePAWS record.

Portfolio Redistributions



4/1/17

ePaws Updates

- ❃ **ePAWS updated functionality:**
 - ❃ Change the status of an abandoned “In Progress” ePaws proposal to “On Hold” and remove it from dashboard view;
 - ❃ Add and remove units to a proposal person;
 - ❃ Sync Units, Persons, and Sponsor data “on demand” to the ePaws database (System Administrators Only); and
 - ❃ **ePAWS User Guide** available on ORAF website:  [ePaws user guide 1-10-17](#)
- ❃ **Feedback welcomed!**