Northeastern University
Office of the University Registrar

PlusOne Transition to Master's

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Instructions: The admitted student completes Part 1 and meets with the advisor to obtain the signature for Part 2. The advisor then routes the form to the graduate school or graduate dean. Upon final approval, the graduate school or graduate dean informs the Registrar's Office. *Note:* A maximum of 16 undergraduate semester hours of credit may be waived via graduate course sharing—see optional table below.

PART 1—INFORMATION FOR ADMITTED STUDENTS

Name (Last) _____ (First) _____ NUID _____

Program _____ Current college _____

E-mail _____ Phone _____

Student's signature _____ Date _____

PART 2—ADVISOR APPROVAL

Enter the above student into the following master's program: _____

Graduation date for undergraduate program: ☐ January ☐ May ☐ August Year 20____

Signature of advisor | Print name | Date

PART 3—GRADUATE APPROVAL

Please complete one of the following options:

☐ *Option 1:* The table below lists graduate courses taken as an undergraduate that should appear on both the undergraduate and graduate transcripts as part of course credit sharing (maximum of 16 semester hours).

☐ *Option 2:* This program does not use course credit sharing.

Term in which course was taken	CRN	Course number	Title

New Program Code (see www.neu.edu/registrar/ref-udc-prg-maj-cnc.xls) ☐☐☐☐☐☐☐☐☐☐☐☐

Effective as of: ☐ Fall ☐ Spring ☐ Full Summer ☐ Summer 1 ☐ Summer 2 Year 20____

Expected graduation date for graduate program: ☐ January ☐ May ☐ August Year 20____

Signature of departmental graduate coordinator | Print name | Date

Signature of/for graduate dean | Print name | Date

REGISTRAR'S OFFICE

Received by | Date | Processed by | Date

9/28/2011