**Instructions:** The admitted student completes Part 1 and meets with the advisor to obtain the signature for Part 2. The advisor then routes the form to the graduate school or graduate dean. Upon final approval, the graduate school or graduate dean informs the Registrar’s Office. Note: A maximum of 16 undergraduate semester hours of credit may be waived via graduate course sharing—see optional table below.

### PART 1—INFORMATION FOR ADMITTED STUDENTS

Name (Last) ____________________ (First) ____________________ NUID ____________________

Program ____________________ Current college ____________________

E-mail ____________________ Phone ____________________

Student's signature ____________________ Date ____________________

### PART 2—UNDERGRADUATE ADVISOR APPROVAL

Enter the above student into the following master’s program: ____________________

Graduation date for undergraduate program: ☐ January ☐ May ☐ August Year 20___

Signature of undergraduate advisor ____________________ Print name ____________________ Date ____________________

### PART 3—GRADUATE APPROVAL

Please complete one of the following options:

☐ Option 1: The table below lists graduate courses taken as an undergraduate that should appear on both the undergraduate and graduate transcripts as part of course credit sharing (maximum of 16 semester hours).

☐ Option 2: This program does not use course credit sharing.

<table>
<thead>
<tr>
<th>Term in which course was taken</th>
<th>CRN</th>
<th>Course number</th>
<th>Title</th>
<th>Credit</th>
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</table>

New Program Code (see www.neu.edu/registrar/ref-udc-prg-maj-cnc.xls) ____________________

Effective as of: ☐ Fall ☐ Spring ☐ Full Summer ☐ Summer 1 ☐ Summer 2 Year 20___

Expected graduation date for graduate program: ☐ January ☐ May ☐ August Year 20___

Signature of departmental graduate coordinator ____________________ Print name ____________________ Date ____________________

Signature of/for graduate dean ____________________ Print name ____________________ Date ____________________

### REGISTRAR’S OFFICE

Received by ____________________ Date ____________________

Processed by ____________________ Date ____________________

11/2/2015