

Instructions: The student completes Part 1 and meets with the advisor to obtain the signature for Part 2. The advisor routes the form to the graduate program director, who routes it to the graduate dean. Upon final approval, the graduate dean informs the Registrar's Office.

PART 1—STUDENT INFORMATION

Name (Last) _____ (First) _____ NUID _____
Program _____ Current College _____
E-Mail _____ Phone _____
Student's signature _____

PART 2—ADVISOR APPROVAL

Enter the above student into the following master's program: _____
Effective term: Fall Spring Summer 1 Summer 2 Year 20____
Signature: _____ Print Name: _____

PART 3—GRADUATE PROGRAM APPROVAL

New Program Code (see www.neu.edu/registrar/ref-udc-prg-maj-cnc.xls)
Signature: _____ Print Name: _____

PART 4—APPROVAL OF GRADUATE DEAN

Signature: _____ Print Name: _____

REGISTRAR'S OFFICE

Received by _____ Date _____
Processed by _____ Date _____