

BILL PAYMENT

Full payment of tuition, residence hall fees, and other related charges are due two weeks prior to the start of each semester. Students are responsible for the prompt payment of all bills. For details on payment methods, and E-bill, visit www.neu.edu/registrar/billing.html.

Discrepancies in your bill should be addressed in writing to the Office of Student Accounts. Include your name, account number, dollar amount in question, date of invoice, and any other information you believe is relevant. Address the correspondence to: Office of Student Accounts, 120 Hayden Hall, Northeastern University, 360 Huntington Ave., Boston, MA 02115 or e-mail studentaccounts@neu.edu. If there is a billing problem, pay the undisputed portion of the bill to avoid responsibility for any late fees.

Tuition bills are generated electronically and are available via the myNEU Web Portal (www.myneu.neu.edu). Paper bills are not generated. Visit www.neu.edu/registrar/billing-ebill.html for additional information.

Overloads/Reduced Loads

Undergraduate day tuition is charged on a flat per-term basis that includes the cost of each student's normal academic curriculum requirements for that term.

Undergraduate full-time student adjustments for reduced loads are made only when the course load falls below 12 credits during full semesters and 6 credits during summer half sessions (calculated at the underload rate).

Undergraduate full-time day student adjustments for course work greater than the prescribed curriculum for the term is calculated at the overload rate. Students taking more than 8 credits (summer half session) or 16 credits (full semester) will be charged the overload rate.

Undergraduate full-time day students registered for co-op and taking a class will be billed at the overload rate.

Visit www.neu.edu/registrar/billing-tuition.html for a full listing of tuition rates. Also see "Overload Policy" and "Reduced Load Policies" on page 32.

Undergraduate full-time day students may register for one additional music ensemble course from the following list without added charge:

AFR U911	Jazz Ensemble
MUS U904	Chorus
MUS U905	Band
MUS U906	Orchestra
MUS U907	Wind Ensemble
MUS U911	Jazz Ensemble
MUS U912	Rock Ensemble
MUS U913	Blues/Rock Ensemble
MUS U914	Create Your Own Music
MUS U915	Chamber Ensembles
MUS U916	Electronic Music Ensemble

Delinquent Balances

In cases of student default on tuition payments, the student is liable for the outstanding tuition as well as for all reasonable collection costs and any legal fees incurred by the University during the collection process. Accounts may be subject to monthly interest charges. *Transcripts and other academic records will not be released until all financial obligations to the University have been met.*

Refunds on Credit Balances

To submit a request for a refund on a credit balance because of overpayment, the Student Refund Request must be submitted through the student's myNEU Web Portal (www.myneu.neu.edu) located under the "Self-Service" tab.

Visit www.neu.edu/registrar/billing.html#over for additional tips on expediting the processing of your request.

Note: In the event a credit card was used to pay any student charges, credit balances in the student's account will first be applied to the credit card used, with any remaining balance paid to the student, unless otherwise indicated.

Refund for Withdrawal—General Information

Tuition credits are granted based on the date of the official withdrawal processed by the Office of the Registrar. Nonattendance does not constitute official withdrawal. Credit policies vary according to the duration of the course. Typical tuition adjustments are made according to the schedules shown below.

The first week of class is the week containing the "classes begin" date listed in the academic calendar.

Payment options and credit policies vary on some courses (four-week, five-week, and six-week intensives; workshops; and special sequence courses) and special programs. If you are unsure about a course you are taking, contact the Office of Student Accounts.

Transcripts and other academic records will not be released until all financial obligations to the University have been met. All rates are subject to revision at the discretion of Northeastern University's Board of Trustees.

For information regarding policies that affect eligibility for federal grants and loans upon your withdrawal or adjustment to course enrollment, please visit www.financialaid.neu.edu.

Refunds for Course Withdrawals

Undergraduate day students should refer to Course Overloads and Reduced Loads for information on adjustments for withdrawing from individual course(s). For withdrawals from a course after the third week of the term, please contact studentaccounts@neu.edu.

Refunds for Complete Withdrawal from the University

Full semesters

Official withdrawal during the first week	100% refund
Official withdrawal during the second week	90% refund
Official withdrawal during the third week	80% refund
Official withdrawal during the fourth week	60% refund
Official withdrawal during the fifth week	40% refund
Official withdrawal after the fifth week	no refund

Summer half semesters

Official withdrawal during the first week	100% refund
Official withdrawal during the second week	75% refund
Official withdrawal during the third week	50% refund
Official withdrawal during the fourth week	25% refund
Official withdrawal after the fourth week	no refund

Emergency Leaves

When a student is diagnosed with a major medical illness or injury, psychiatric illness, or has a family emergency after the start of the term that significantly interferes with his or her ability to attend classes and complete requirements, the student may consider an emergency leave of absence. For possible financial implications of *any* emergency leave, please see page 39.

Disability Resource Center Adjustments

Students who are registered with Northeastern's Disability Resource Center are eligible to petition the center for tuition adjustments directly related to their documented disability. Students who drop below 12 credit hours may be affected by the loss of full-time-student status. Further information is available from the Disability Resource Center.