



Ruthanne Fuller  
Mayor

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Barney Heath  
Director

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## MEMORANDUM

**TO:** Mayor Ruthanne Fuller  
Jonathan Yeo, Chief Operating Officer

**FROM:** Barney Heath, Director, Department of Planning and Development  
Amanda Berman, Director of Housing & Community Development

**DATE:** March 10, 2023

**RE:** Docket Request to Authorize the Mayor to Submit the FY24 Annual Action Plan

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The Planning Department respectfully requests that you docket the following item related to the FY24 Annual Action Plan submission to HUD:

HER HONOR THE MAYOR requesting City Council authorization, pursuant to the 2020 Revised Citizen Participation Plan, to submit the FY24 Annual Action Plan to the US Department of Housing and Urban Development (HUD) for the City of Newton Community Development Block Grant (CDBG) and Emergency Solution Grant (ESG) funds and the WestMetro HOME Consortium.

The Planning Department would like to present the draft FY24 Annual Action Plan to the Zoning & Planning Committee at its April 10, 2023 meeting in order to submit the final plan to HUD by our May 11, 2023 deadline.