DO IT! Grant Program
Diverse Opportunities to Inform & Teach

The DO IT! Grant Program is designed to support the programmatic ideas of Northeastern University students, faculty or staff that promote diversity and inclusion at the University. We welcome proposals for programs that inform and teach about the importance of diversity and inclusion, multicultural competence, social justice, equity, multiculturalism, pluralism, skills-based learning, Title IX, bystander intervention, sexual misconduct prevention and other related topics.

Program Goals
Proposals must align with the following 4 goals:

• Demonstrate direct impact or effort to teach or strengthen relevant skills, build capacity for inclusive practices, and deepen commitment to values of diversity, equity and inclusion.
• Involve collaboration and partnership within or across groups, departments, units, or schools.
• Build in evaluation tools or metrics of success to assess the impact of the project or program.
• Align with the mission and vision of the Office of Institutional Diversity and Inclusion (OIDI), found at www.northeastern.edu/oidi/about and Northeastern University mission, found at www.northeastern.edu/accomplishments

Grant Application Process

• Proposals must include all sections listed on the Application Form
• Submit a completed Proposal to the Office of Institutional Diversity and Inclusion Program Coordinator, Jamie Bergeron via email, j.bergeron@neu.edu
• Allow at least 4 weeks between the date of proposal submission and actual event, as proposal review period can take up to 2 weeks.
• Complete Final Report within 2 weeks of event.

Funding Information

• Applications will be accepted on a rolling basis year academic year.
• Funding is one-time only, and must be used during the fiscal year in which it is awarded.
• Awards can range in size depending on the scope of the project. Award limit is $1500.
• Proposals must contain complete budget information outlining all sources of funding, sponsorship, or in-kind donations/services.
• Funding is not available for the purchase of alcohol. If alcohol is funded by another source as part of the proposed program, all aspects of the program must abide by the University’s Alcohol Policy as well as state and local laws.
• Funding is not available for individuals or groups seeking support for conference attendance, fees, travel, or lodging.

Marketing Information

• All programs sponsored by DO IT! Grant should include the Office of Institutional Diversity & Inclusion logo on all print, web, and social media marketing materials.
• For text only publicity, include the phrase “Sponsored by the Office of Institutional Diversity & Inclusion (OIDI).”

Questions or inquiries about the proposal process can be submitted to OIDI Diversity Program Coordinator, Jamie Bergeron via email at j.bergeron@neu.edu. If you need any assistance with the proposal process, please contact me.
OIDI DO IT! Grant Application

Name/Email:
NU Affiliation:
Department Name:
Date of Application:
Program Title/Dates:
Program Venue:
Additional Contact Name(s)/Email:

Program Description:
Describe the project/program, and goals. Include a description of the ways this program is an innovative approach to strengthening and promoting diversity, inclusion, and/or equity through collaboration.

Mission alignment:
Describe the ways in which the project aligns with the mission and vision of OIDI and Northeastern University.

Intent:
Describe the intent to inform, teach, or focus on skills-based learning.

Impact:
Describe all methods used for assessing impact and effectiveness of the program; i.e. how many people it will affect? Short-term or long-term outcomes? How will you know the program met its goals?

Intended Audience/Estimated Attendance:

Challenges:
List any potential challenges that could impede success, and any plans to mitigate barriers to the success of the program.

Frequency:
Is this a repeat program? How often does it run? When was the most recent installment?

Budget:
- How much are you requesting from DO IT! Grant?
- How will these funds be used?
- What is the total budget for the project/program?
  (Include any/all additional expenses, and additional funding sources)
- What is the Budget Code number associated with this program?

Program Materials:
What materials will attendees receive/take away?
Will attendees be contacted for follow-up actions or activities after the program/event?

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**Collaboration:**
Are you collaborating with other departments, student groups, or organizations? Describe how the collaborative partnerships will advance shared goals or reduce duplication efforts. List all collaborators, funding sources or partners associated with the project using the outline below.

Contact Name(s)/Email:
Organization Name(s):
Collaborator’s role/responsibilities for project:

**Any additional information?**

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