

Gallery 360: "NU Creates"

Adopted March, 2009

APPLICATION TO EXHIBIT:

**The Committee will be accepting application on a rolling basis.**

Date of Application/Today's Date: \_\_\_\_\_

Name of Exhibitor: \_\_\_\_\_

Title or Subject Matter of Exhibit: \_\_\_\_\_

Number of Works: \_\_\_\_\_ Media: \_\_\_\_\_

Person Filing Application: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Contact Info: Name \_\_\_\_\_ Office Phone Number: \_\_\_\_\_

Cell Phone Number \_\_\_\_\_ E-mail Address \_\_\_\_\_



Purpose of Exhibit: Information or ideas to convince the committee for consideration of your request.

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Can you give us a conceptual, physical organization and/or the installation of your exhibit?

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Are you planning a reception, publicity, or other activities planned as part of the exhibit? Please describe.

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Please provide a brief description of your artwork (not artistic intent but physical components). Please consider the following questions about your proposed artwork when writing your description:

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1. Are there any physical hazards?
  - o Any moving parts?
  - o Any accessible sharp edges or corners?
  - o Can it be knocked over?
  - o Any other physical hazards?
2. Does the artwork include materials or chemicals that could expose the public or staff?
  - o Any toxic materials?
  - o Any federally or other regulated materials?

- Does it create dust or have dusty compounds?
  - Any liquids or pumps?
  - Any unknown materials?
  - Are Material Safety Data Sheets available for potentially harmful materials?
3. Does the artwork have any fire hazards?
- Flammable materials?
  - Do solid materials pass the flame test?
  - Any open flames or heating elements?
4. Does the artwork use electricity?
- Standard 110 volts, 15 amps?
  - Use UL-listed parts?
  - Are electrical components accessible?
  - Any other special needs?
5. For performances, are there any special risks?
- Any audience interaction?
  - Any special effects (fire, smoke, pyrotechnics, etc.)?
  - Any lasers? What power?
6. Are there any other special problems?
- Need special lighting?
  - Use organic materials that may attract pests or vermin?
  - Use materials that might need replacement with time?
  - Any special handling requirements (e.g. protective clothing, gloves, goggles, etc.)?

Submit at least five and no more than ten samples of the work to be exhibited. Resolution shall be no less than 300 dip. If you would like the samples returned to you, please include a stamped, self-addressed, envelope for return of the slides, photographs, or disc.

If available, please submit a list of the works to be exhibited along with a price or value for each work. (Note that if your application is accepted this will be required at least 10 days before your show.)

Submit a resume including your background, past exhibits, and any awards you have received.

Please return completed application to:

Gallery 360 Advisory Committee; C/O Bruce Ployer; Co-Chair  
Northeastern University  
716 Columbus Place, Suite 571  
Boston, MA 02115  
E-mail: [b.ployer@neu.edu](mailto:b.ployer@neu.edu)

Date Submitted: \_\_\_\_\_ Date Received: \_\_\_\_\_

Applicant Sig: \_\_\_\_\_ Gallery Advisory Committee Sig: \_\_\_\_\_