Learning Disabilities Program
Application Instructions

Please note: The Learning Disabilities Program (LDP) offers placement to a limited number of students; not every student who applies is accepted. If you are a freshman or transfer applicant to Northeastern, please know that we will not act on your LDP application until you receive your decision from Northeastern’s office of Undergraduate Admissions. Students applying Early Decision to Northeastern are encouraged to contact the LDP directly to discuss their LDP application timeline.

Should you have any questions about the Learning Disabilities Program, our application process, or the accommodation request process, please contact Jennifer Newton, Director, at 617.373.4526 or j.newton@northeastern.edu.

Application to the Learning Disabilities Program includes:

☐ Completed application to the LDP (form attached)
   The application should be filled out by the student. It may be typed or handwritten.

☐ LDP Accommodation Request form (form attached)
   Current Northeastern students who are registered with the DRC do not need to submit this form.

☐ Documentation of learning disability or attention deficit disorder
   Documentation generally includes the student’s most recent psychoeducational or neuropsychological evaluation. Please see the reverse for additional information.

☐ Verification of your history of accommodations, if you have previously received services or accommodations.
   • If you received accommodations on the SAT, ACT, or IB, please provide a copy of your eligibility letter from the College Board, ACT, or International Baccalaureate Organization.
   • If you are an incoming freshman, please provide a copy of your most recent IEP, 504 plan, Summary of Performance, or your private high school equivalent.
   • If you are a transfer student, please request a verification letter from your previous post-secondary institution indicating the accommodations you were approved to use when you were enrolled.

☐ In-person interview with LDP staff
   The in-person interview is a key element in our assessment of students for admission to the LDP. Once you have been accepted to the University and submitted your LDP application, please contact the LDP to schedule the required interview.

Your LDP Application materials may be sent directly to:

Mail: Learning Disabilities Program
     135 Forsyth Building
     Northeastern University
     360 Huntington Avenue
     Boston, MA 02115

email: j.newton@northeastern.edu
confidential fax: 617.373.4142
Guidelines on the documentation of learning disabilities and attention deficit disorders

The staff of the LDP work with the Disability Resource Center (DRC) to evaluate documentation and to determine reasonable accommodations for students who are applying to the program.

The LDP application includes all the elements typically requested by the DRC for accommodation requests, so students who are applying to the LDP do not need to submit this information to the DRC. Those elements include:

- The **student’s self-report** of their experience and accommodation requests, recorded on the LDP Accommodation Request Form.

- **Objective and clinical information** about a student’s disability. This information is generally obtained from neuropsychological or psychoeducational reports and/or Disability Disclosure Forms. The type of information requested may vary based on disability; however, appropriate documentation includes a diagnostic statement, describes the substantial impact(s)/limitation(s) the student experiences due to the disability, and describes the student's historical and current level of functioning. As accommodations are based on the current impact of the disability, it is important that the documentation reflect the student’s present level of functioning and need for accommodations in the college setting; even if the diagnosis has not changed, the impact on the student may vary over time.

- The student’s **verified history of accommodations and services**, when relevant. Students who used accommodations in high school will be asked for a copy of their IEP or 504 plan, or their private school’s equivalent. Students who used accommodations on tests including the SAT, ACT, or IB exams will be asked to provide verification of those accommodations. Transfer students will be asked to provide verification of accommodations from their previous college or university.
Learning Disabilities Program
Application

Name ___________________________________________ Date __________________________

Address __________________________________________________________________________

________________________________________________________________________________

Phone (home) __________________________ (cell) ____________________________

E-mail (student) ________________________________________________________________

(parent) _________________________________________________________________

Are you a:

☐ Current Northeastern undergraduate student
☐ Accepted freshman student, starting: ________________________________________
☐ Accepted transfer student, starting ________________________________

The Learning Disabilities Program offers a limited number of scholarships each year toward
the LDP fee for students with financial need. Are you interested in being considered for this
scholarship opportunity?

☐ Yes, I am interested. By checking this box, I understand and agree that the director of
the Learning Disabilities Program may consult with Student Financial Services for
determination of my financial need.

☐ No, I am not interested.

Directions: The following questions must be answered by the student applicant. Students may
handwrite or type their answers.

1. Please describe your learning disability or attention deficit disorder.
2. In what ways does your LD/ADHD interfere with your schoolwork?

3. What are your academic strengths?

4. In what ways have you compensated for your LD/ADHD? Please include your use of accommodations, subject-specific tutoring, resource room, and personal strategies.
5. Why would you like to participate in the Learning Disabilities Program?

6. What are your academic goals for yourself at Northeastern?

The LDP application materials of students not admitted to the LDP will be forwarded to the Disability Resource Center to be considered for services and accommodations through that office.

By signing below, I am confirming that I understand and agree to the above information.

_________________________________________________________  ______________
Student signature  Date
Learning Disabilities Program
Accommodation Request Form

Current Northeastern students who are already registered with the DRC do not need to submit this form.

1. So that we may best support you, please indicate the disability area(s) for which you are requesting accommodations:
   - □ ADHD
   - □ Learning disability
   - □ Other (specify _____________________________)

2. Are you currently under the care of a professional/specialist? (i.e., doctor, counselor, academic coach)
   - □ No
   - □ Yes (please specify name(s), specialty): ______________________________________________

3. Are you currently taking medications?
   - □ No
   - □ Yes (please specify): _____________________________________________________________
     Prescribed by (please specify name(s), specialty): ____________________________

4. What specific accommodations are you requesting at this time?

Accommodation: _____________________________________________________________________
   Have you used this accommodation before?
   - □ No
   - □ Yes (please circle all that apply): high school college SAT/ACT other: ________________
     Please explain how this accommodation is useful to you (that is, what barrier or difficulty do you experience that this accommodation addresses?) ____________________________
     ______________________________________________________________________________
     ______________________________________________________________________________

Accommodation: _____________________________________________________________________
   Have you used this accommodation before?
   - □ No
   - □ Yes (please circle all that apply): high school college SAT/ACT other: ________________
     Please explain how this accommodation is useful to you (that is, what barrier or difficulty do you experience that this accommodation addresses?) ____________________________
     ______________________________________________________________________________
     ______________________________________________________________________________
Accommodation: __________________________________________________________

Have you used this accommodation before?

☐ No

☐ Yes (please circle all that apply): high school college SAT/ACT other: __________________________

Please explain how this accommodation is useful to you (that is, what barrier or difficulty do you experience that this accommodation addresses?) ____________________________________________

_______________________________________________________________________________________

_______________________________________________________________________________________

Accommodation: __________________________________________________________

Have you used this accommodation before?

☐ No

☐ Yes (please circle all that apply): high school college SAT/ACT other: __________________________

Please explain how this accommodation is useful to you (that is, what barrier or difficulty do you experience that this accommodation addresses?) ____________________________________________

_______________________________________________________________________________________

_______________________________________________________________________________________

Accommodation: __________________________________________________________

Have you used this accommodation before?

☐ No

☐ Yes (please circle all that apply): high school college SAT/ACT other: __________________________

Please explain how this accommodation is useful to you (that is, what barrier or difficulty do you experience that this accommodation addresses?) ____________________________________________

_______________________________________________________________________________________

_______________________________________________________________________________________

Accommodation: __________________________________________________________

Have you used this accommodation before?

☐ No

☐ Yes (please circle all that apply): high school college SAT/ACT other: __________________________

Please explain how this accommodation is useful to you (that is, what barrier or difficulty do you experience that this accommodation addresses?) ____________________________________________

_______________________________________________________________________________________

_______________________________________________________________________________________

Student signature: ____________________________ Date: ________________