



Transfer-In Notification Form/ English Language Center

Northeastern University English Language Center, 10 Belvidere, Boston, MA 02115

Please complete **Section I** of this form and have **Section II** completed by the International Student Advisor at the school you currently attend or have previously attended.

I – PERSONAL INFORMATION AND STUDENT SIGNATURE

To be completed by the applicant

Name _____
Last or Family First or Given

Address _____
Street City State ZIP

Intended Start Date at Northeastern _____
Month/Day/Year

“I give permission for any personal and academic information to be released to Northeastern University”

Signature of Student _____ Date _____

Are you traveling (either in the US or outside of the US) BEFORE joining to Northeastern program?

Yes from: (date) _____ to _____ No

II – TRANSFER OUT INSTITUTION

To be completed by the International Student Advisor at the student's current/previous institution/college

The above-named student has been admitted to Northeastern University. In accordance with pertinent immigration regulations, we request that you confirm his/her status at your institution so that we may process a transfer to SEVIS.

The above-named student: currently attends last attended never attended

Name of Institution

Address of Institution

from _____ to _____
Month/Day/Year Month/Day/Year

The above-named student intends to enroll at and transfer F-1 immigration status to Northeastern University beginning:

_____. The student *is* eligible for transfer. The student *is not* eligible for transfer.
Month/Day/Year

SEVIS ID Number _____ **SEVIS Transfer Release Date** _____

▶ Please release student's record to Northeastern University in SEVIS by choosing “**Northeastern University-Northeastern University**” in the pull-down list on the **SEVIS RTI**.

Comments: _____ (Please use back of form if needed).

International Student Advisor Signature Telephone Number E-mail

International Student Advisor Name (printed) Fax Number Date

Please return this form by fax or mail to: **English Language Center, Northeastern University, 10 Belvidere, Boston, MA 02115; 617-373-2455 (phone), 617-373-8929 (fax).**