



Declaration and Certification of Finances
College of Professional Studies

50 Nightingale Hall, 360 Huntington Ave, Boston, MA 02115
Phone (617) 373-2400 Fax (617) 373-8574 cpsadmissions@neu.edu

Select the program to which you are applying.

CPS Degree Program:	<input type="checkbox"/> Bachelor's Degree	<input type="checkbox"/> Master's Degree	<input type="checkbox"/> Certificate	<input type="checkbox"/> Associate's Degree
Quarter:	<input type="checkbox"/> Fall	<input type="checkbox"/> Winter	<input type="checkbox"/> Spring	<input type="checkbox"/> Summer
CPS Major/Program:				

In order for the ISSI to issue a Certificate of Eligibility, Form I-20, we require that you supply the information on this form. You will need the Form I-20 to apply for a student visa at a U.S. Embassy or Consulate. Therefore, it is important that you submit a Declaration and Certification of Finances (DCF) that is complete and accurate. Any missing information will cause a delay in issuing your Form I-20.

Instructions:

- Please type or print your responses.
- Make sure that all sponsor information and documents are accurate, complete and original.
- If any question does not apply to you, please indicate so by writing N/A in the allotted space.
- Submit this completed DCF to 50 Nightingale, attention CPS Admissions.
- If you have any dependents you will be bringing to the U.S. with you, please fill in the supplemental form located on our website here: <http://www.northeastern.edu/issi/forms.html>

Personal Information – all information must match your current passport

1. Gender: Male Female 2. Marital Status: Single Married

3. Family/Last/Surname(s): _____

4. Given/First and Middle name (s): _____

5. Date of birth: mm____ / dd____ / yyyy_____ 6. City of Birth: _____

7. Country of Birth: _____ 8. Country of Citizenship: _____

Foreign Address in Home Country

1. Street _____ Apt. _____

City _____ State/Province _____ Country Postal Code _____

2. Phone: _____ 3. Fax: _____

4. Email address*: _____

*Email is our primary method of communication with you.



Immigration Status Information

1. Are you currently in the United States? Yes No
2. Have you attended any other school in the U.S. within the last 60 days? Yes No

If YES to either of the above please complete the following item 1-3:

1a. Street Address (in the U.S.): _____ Apt. _____
City: _____ State: _____ Postal Code: _____

1b. Phone: _____

2. What is your current immigration status? F-1 J-1 Other – please indicate: _____

3. Are you planning to remain in this status for your studies? Yes No

3a. If no, how do you plan to obtain student status? Travel Application to change status in the U.S.

If you are planning to change immigration status, please be advised that you need to contact the ISSI for advice regarding your options. Call 617-373-2310 to arrange to speak or meet with an International Student Advisor.

Transfer Students

If you are currently studying in the U.S in student status, you will need to request the transfer of your SEVIS record to Northeastern University in order to enroll. Please make sure to complete the ISSI CPS Transfer-In Form 658 for your program, located on our website here: <http://www.northeastern.edu/issi/forms.html>, and submit it to your current/previous school's international student office. Please complete this form **only** when you have been admitted by CPS.

Delivery Instructions - Documents will not be mailed without complete and clear delivery instructions.

Delivery Preference – select one

A. Hold visa eligibility document at the NU ISSI (405 Ell Hall) for pick-up and be notified by email.

Send notification to the following email: _____

B. Mail visa eligibility document. Mailing Address – valid until mm _____ dd _____ yyyy _____

Street Address line 1: _____ Apt. _____

Street Address line 2: _____

City: _____ State or Province: _____

Country: _____ Area/Postal Code: _____

Phone: _____ Email: _____

Important :

- Illegible addresses will prevent the delivery of your document.
- Please make your visa interview arrangements only ***after*** receiving your visa eligibility document from Northeastern University. Also, make your necessary travel arrangements only ***after*** receiving your visa in your passport.

Checklist- Please check to see that your application is complete

A. Required for All Students	B. Required for Students who will be accompanied by dependents	C. Required for Transfer Students
<ul style="list-style-type: none"> <input type="checkbox"/> Complete, accurate and legible DCF Form <input type="checkbox"/> Copy of the data page(s) of your passport, including picture, date of birth and expiration date <input type="checkbox"/> Your sponsor's name and home address in English <input type="checkbox"/> Sponsor's signature in English or in his/her first language <input type="checkbox"/> Original scholarship letter, if sponsored by your Home Government <input type="checkbox"/> Original financial documents in English and valid within 12 months of the start of your program <input type="checkbox"/> Completed Financial Documentation page-See attached 	<ul style="list-style-type: none"> <input type="checkbox"/> All documents from Section A <input type="checkbox"/> Copy of data page(s) of the passport for each dependent, including picture, date of birth and expiration date <input type="checkbox"/> Completed Dependent Information sheet available at: http://www.northeastern.edu/issi/forms.html 	<ul style="list-style-type: none"> <input type="checkbox"/> All documents from Section A <input type="checkbox"/> ISSI Transfer-In Form for your program. Please check ISSI website for the CPS Transfer-In Form 658. <input type="checkbox"/> Copies of ALL I-20s going back to the one that reads "initial attendance" in #3 <input type="checkbox"/> Copy of your current visa stamp <input type="checkbox"/> Copy of your I-94 card, front and back <input type="checkbox"/> Copy of your Employment Authorization Document, EAD card (if any) <input type="checkbox"/> Copies of data page(s) of passport, current visa stamp, I-94 card and all I-20s for your dependents

Student Certification and Signature

I certify that all statements on this form are true. I understand that under the Privacy Act the information I provide cannot be given to anyone outside Northeastern University without my written permission. I also agree to update the University of any changes in my personal or financial circumstances.

Name of Student (printed) _____ Date _____
 Signature of Student _____
mm/dd/yyyy

