



**II: DEPENDENT'S INFORMATION (if applicable)**

For each dependent (spouse and unmarried children under the age of 21) requesting a dependent visa, in order to accompany the student to the U.S., please provide the following information. If more than two dependents will accompany the applicant, please copy this page and attach.

Please refer to Section IV for the estimated expenses for each additional dependent.

**16. Dependent**

- a. Family/Last Name: \_\_\_\_\_ Print as listed in passport
- b. Given/First Name: \_\_\_\_\_ Print as listed in passport
- c. Date of Birth: \_\_\_\_\_ mm/dd/yyyy
- d. Place of Birth: \_\_\_\_\_ City Country
- e. Country of Citizenship: \_\_\_\_\_
- f. Relationship to Student: \_\_\_\_\_
- h. If dependent is currently in the U.S., please list his/her immigration status: \_\_\_\_\_

**17. Dependent**

- a. Family/Last Name: \_\_\_\_\_ Print as listed in passport
- b. Given/First Name: \_\_\_\_\_ Print as listed in passport
- c. Date of Birth: \_\_\_\_\_ mm/dd/yyyy
- d. Place of Birth: \_\_\_\_\_ City Country
- e. Country of Citizenship: \_\_\_\_\_
- f. Relationship to Student: \_\_\_\_\_
- h. If dependent is currently in the U.S., please list his/her immigration status: \_\_\_\_\_

**18. Number of Dependents:** \_\_\_\_\_

**III: IMMIGRATION STATUS INFORMATION**

**19. Are you currently in the U.S. and/or are you currently or have you recently enrolled in a U.S. educational institution under F-1/J-1 student visa classification?**

- Yes -- Complete items **20-27 below**
- No -- **Please proceed to Section IV**

**20. What is your current Immigration status?**  F-1  J-1  Other, please specify: \_\_\_\_\_

**21a. Are you planning to matriculate your program at Northeastern under your current visa classification?**  Yes  No

**21b. Are you planning to change your current visa status by traveling overseas & applying for a student visa at a U.S. Embassy?**  Yes  No

**21c. Are you planning to change your current visa classification to a student visa status (staying in the U.S.)?**  Yes  No

**22. If you are coming to NU from another U.S. institution, check the semester you intend to enroll at NU:**  Fall  Spring Year: \_\_\_\_\_

**TRANSFER STUDENTS: Students currently or recently enrolled in a U.S. educational institution under F-1 or J-1 visa who plan to attend Northeastern are required to submit the Transfer-In Verification Form: ISSI Form 121 available on-line at <http://www.northeastern.edu/issi/forms.html#Undergraduate-Day> Federal regulations do not permit Northeastern to process the I-20 or DS-2019 form until the student's current school completes the ISSI Form 121 and transfers the student's SEVIS record to Northeastern. Please be reminded that transferring your SEVIS record during a period of authorized Practical Training (OPT) will cancel your employment authorization as of the SEVIS release date.**

**23. Name of the institution that issued your current/last form I-20 or DS-2019:** \_\_\_\_\_ **SEVIS ID #:** \_\_\_\_\_

**24. If you now have or have had in the past an Employment Authorization Card (EAD Card), please list the expiration date:** \_\_\_\_\_ mm/dd/yyyy

**25. If you are currently in the U.S. in J-1 status, please check one of the following options:**

- Student
- Scholar
- Other, please specify: \_\_\_\_\_

**26. Are you subject to the two-year home-country physical presence requirement?**  Yes  No

**27. Have you filed a petition or has a petition been filed on your behalf to adjust your status to U.S. Permanent Resident?**  Yes  No

## IV: ESTIMATE OF EXPENSES FOR THE ACADEMIC YEAR 2012-2013

**Based on two terms (8 months)**

**Please note all tuition and fees are subject to revision by the University's Board of Trustees**

\$ 39,350.00	Tuition calculated on minimum required full-time course load per academic year
\$ 595.00	Fees
\$ 12,870.00	Room and Board (for standard double room in a residence & 15 meals per week plan)
\$ 2,385.00	Health Plan (per academic year)
<u>\$ 2,800.00</u>	Personal/miscellaneous expenses
<b>\$ 58,000.00</b>	<b>TOTAL PER STUDENT UNACCOMPANIED BY DEPENDENT(S)</b>
<b>TOTAL PER STUDENT ACCOMPANIED BY DEPENDENT(S)</b>	
Living expenses of dependents (if applicable): Spouse - add <b>\$6,500</b> ; Child Dependent(s) - add <b>\$3,500</b> for each dependent child	

## V: FINANCIAL DECLARATION

**Please refer to the DCF Form Instruction Sheet: ISSI Form 600/C to complete this section.**

**28.** Indicate if and how your government may restrict the transfer of your funds: \_\_\_\_\_

LIST THE AMOUNT IN U.S. DOLLARS THAT IS AVAILABLE TO YOU FROM EACH OF YOUR FINANCIAL RESOURCES

Funds	Amount in US dollars	Required Supporting Financial Documents
<b>29.</b> Personal Funds	\$ _____	Please include original bank letter in your own name showing available balances sufficient to meet your expenses OR complete Section VI from item 34-37.
<b>30.</b> Family Funds	\$ _____	Please submit original affidavit of support from your parent or other relative(s) which guarantees financial support. This document must include: your name, your relative's name, their address, the dollar amount being provided, and your relative's bank letter showing the available amount sufficient to meet your expenses OR complete Section VI from item 34-37.
<b>31.</b> Northeastern University	\$ _____	Copy of your NU award letter on NU stationary/letterhead (e.g., Dean Scholarship). Note your actual tuition amount may differ than the estimated tuition expense listed.
<b>32.</b> Other Sources of Funds	\$ _____	Follow Family Funds requirement.
<b>33.</b> Government Funds	\$ _____	The official sponsorship letter stating the condition of the award. The letter should specify the name and address of the sponsor/sponsoring agency, the total amount in US dollars for the school of Northeastern in which you will be enrolling, the major field, degree, and the period for which funding is guaranteed.

## VI: OFFICIAL CERTIFICATION OF SOURCE(S) OF FUNDS AND AMOUNTS

**Financial Documents must be certified within 12 months prior to the program start date.**

All submitted financial documents must be ORIGINAL, signed and dated by you and your sponsor and written in ENGLISH with amounts listed in U.S. dollars

**34.** "This is to certify that I have read the financial information in Sections IV and V provided by the student named on this form. It is true and accurate information, and that the student/sponsor has \_\_\_\_\_ funds which are available and can be transferred to the US"  
List US \$ Amount

**35. Bank Official:** \_\_\_\_\_  
Signature of Bank Official Print Name of Bank Official Print Title

**a.** Name and Address of Financial Institution: \_\_\_\_\_

**b.** Telephone Number of Financial Institution: \_\_\_\_\_ **Date:** \_\_\_\_\_

**36. APPLY BANK SEAL OR STAMP HERE ►**

**37.** Must be completed and signed by **Guarantor/Sponsor** - Please read the following statement and sign below: "This is to certify that I have read the financial information in Section IV on this form. The funds listed in Section V (items 29,30 or 32) are available and will be provided"

**a. Printed Name of Guarantor/Sponsor:** \_\_\_\_\_ **b. Relationship to Student:** \_\_\_\_\_

**c. Address of Guarantor/Sponsor:** \_\_\_\_\_

**d. Signature of Guarantor/Sponsor:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**38. Please read the following statement and sign below:** "I certify that the above information is complete, accurate, and true. I take full financial responsibility for all of my educational and personal expenses"

**Student's signature (required):** \_\_\_\_\_ **Date:** \_\_\_\_\_

## **VII: DELIVERY INSTRUCTIONS**

### **Documents will not be mailed without complete and clear delivery instructions**

The ISSI requires a minimum of two weeks after receipt of the complete application from the returning student to issue an I-20 or DS-2019. Please make your visa interview arrangements only after receiving your visa eligibility document (I-20 or DS-2019) from Northeastern.

#### **39. Delivery (select one A or B)**

**A.** Hold visa eligibility document at the ISSI for pick-up. Please contact this person: \_\_\_\_\_  
at this U.S. Telephone Number when ready: (\_\_\_\_) \_\_\_\_\_ Extension: \_\_\_\_\_

**B.** Mail visa eligibility document to the following address (please fill in address below; **type or print in block letters**)

Mailing Address (Required): \_\_\_\_\_ **Valid Until:** \_\_\_\_\_

Street Address line 1: \_\_\_\_\_

► **Note: Express services cannot deliver to a P.O. Box**

Street Address line 2: \_\_\_\_\_

City: \_\_\_\_\_ State/Province: \_\_\_\_\_

Country: \_\_\_\_\_ ZIP/Postal Code (required): \_\_\_\_\_

Mailing Address Telephone Number (required): \_\_\_\_\_

### **IMPORTANT:**

The ISSI, as per university policy, ships all documents by USPS First-Class Mail service only.

Students who wish to have his/her form I-20 returned by express service can submit a pre-paid, self-addressed return envelope from a reliable delivery company (e.g., FedEx, DHL, TNT etc.) along with the DCF form.

## **VIII: REQUIRED SUPPORTING DOCUMENTS**

**In addition to the complete Declaration and Certification of Finances (DCF) form, the student is required to submit the following documents with official English translation:**

1. Copy of the identity page(s) of passport
2. Original financial documents covering all expenses for one academic year, as listed on Section V. (e.g., student's bank statement, affidavit of support, letter from government agency, NU award letter, etc.,) If you have more than one source of funding, please provide the required documentation corresponding to each source listed on Section V.

**If you are in F-1/J-1 student status and transferring from another U.S. school/college to Northeastern, you are required to submit the following in addition to the documents listed above (items 1 and 2):**

3. Transfer-In Verification Form: ISSI 121 Form available on-line at [www.northeastern.edu/issi/immigration/forms.html](http://www.northeastern.edu/issi/immigration/forms.html)
4. Copies of all I-20/DS-2019 forms from previously attended schools
5. Copy of both sides of I-94 card
6. Copy of your current F-1/ J-1 visa stamp
7. Copy of Employment Authorization Document (EAD), if applicable

**Please mail or submit this DCF Form and all applicable documents to:**

**International Student & Scholar Institute**  
Northeastern University  
405 Ell Hall, 360 Huntington Avenue,  
Boston, MA 02115  
Phone: 617-373-2310 , Fax: 617-373-8788

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**SEVIS I-901 Fee** must be paid by international students with 'Initial Attendance' I-20 form.

For detailed information, please refer to the following website: <https://www.fmjfee.com/i901fee>

**Please note:** SEVIS I-901 Fee must be processed at least three days before a visa interview at the U.S. Consulate unless the applicant has a printed receipt from Internet payment. The SEVIS I-901 fee cannot be processed at a U.S. Consulate or at a U.S. Port of Entry.

An F-2 or J-2 dependent is not required to pay the SEVIS I-901 fee.