

NORTHEASTERN UNIVERSITY

TRANSFER-IN VERIFICATION FORM FOR F-1 & J-1 VISA HOLDERS 2012-2013

For International Undergraduate Applicants Only (Students currently studying in the U.S.)

This form is required by the International Student & Scholar Institute (ISSI) for all international students admitted to Northeastern who are currently enrolled in another U.S. school/college, are in F-1 or J-1 status, and have an "Active" SEVIS record. **Part I** of this form must be completed by the student. **Part II** should be completed by the International Student Advisor at the school the student currently attends or has previously attended.

Please note:

- A student cannot be issued a Certificate of Eligibility (I-20 or DS-2019) from Northeastern until this form is completed and the release date on her/his SEVIS record has passed.
- If the student needs to travel overseas and plans to return after the SEVIS release date he/she must be in possession of the I-20 or DS-2019 form issued by Northeastern University, along with a valid visa and valid passport.

International students must arrive on campus no later than the program start date indicated on their new I-20 or DS-2019 form and report in person to the ISSI during scheduled Immigration Clearance sessions. Only at that point, will the student's transfer to Northeastern be activated in SEVIS.

PART I – To be completed by the student transferring to Northeastern University (print legibly or type)

LAST/FAMILY NAME GIVEN (FIRST) NAME MIDDLE NAME

Date of Birth: _____ Country of Citizenship: _____
mm/dd/yyyy

Current U.S. address (required):

STREET APT. #

CITY STATE POSTAL (ZIP) CODE

E-MAIL ADDRESS TELEPHONE NUMBER

Semester you intend to enroll at Northeastern University: Fall Spring Year: _____

DEGREE SOUGHT PROGRAM OF STUDY

Note: In order to be eligible to transfer your "Active" SEVIS record, you must begin your program at Northeastern within 5 months of completing your program at your current school/college or within 5 months of your transfer release date, whichever is earlier. Otherwise a new "Initial" I-20 form will be processed for your re-entry to the U.S. In this case, you will need to pay the SEVIS fee and apply for a new F-1 visa at the U.S. Embassy in your home country.

IMPORTANT: make sure that you also have submitted the following documents to the Office of Undergraduate Admissions at Northeastern University:

1. Declaration and Certification of Finances (DCF) Form (ORIGINAL ONLY)
2. Copies of the identity and visa pages of your passport, and copy of both sides of your I-94 card
3. Copy of all I-20s or DS-2019s from your currently/previously attended school(s)

The I-20 or DS-2019 form will be processed only after the receipt of all of required documents.

Please read and sign the following statement:

"I give permission to provide the information requested to be released to Northeastern University. I confirm that I have been accepted into the above described program of study."

STUDENT'S SIGNATURE (Please note that without your signature the ISSI will not process your request for transfer)

DATE

PART II – To be completed by the International Student Advisor (P/DSO or A/RO at current school/college)

The student has notified us of his/her intent to transfer to Northeastern University. Please confirm the student's status at your institution and his/her eligibility for transfer in compliance with immigration regulations and SEVIS procedures.

Student _____ SEVIS ID # _____
FULL NAME: FAMILY/FIRST/MIDDLE

Visa Type _____ Expiration date of Certificate of Eligibility (I-20 or DS-2019 form) _____

Currently attends Last attended Never attended

NAME OF SCHOOL/COLLEGE

From _____ To _____

I-94 #: _____ Expiration date of I-94 card: D/S Other _____
mm/dd/yyyy

Date of completion or expected completion of study _____
mm/dd/yyyy

Please list any periods of Practical /Academic Training (if applicable) _____

To the best of your knowledge, is this student currently maintaining status under U.S. immigration regulations: Yes No

The student is eligible to transfer. The student is not eligible to transfer

If not, please explain: _____

▶ Transfer Release Date: _____ ◀

Before transferring the student's SEVIS record please make sure that his/her program start date at Northeastern University is within 5 months of the program completion date at your school or within 5 months of the student's record transfer release date, whichever is earlier. Otherwise, according to federal regulations, the student is not eligible for transfer.

The Northeastern University school code for F-1 transfers is **BOS214F00257000**. To release the record of J-1 students, the Northeastern's Exchange Visitor Program number is: **P-1-03057**.

SIGNATURE OF P/DSO or A/RO

NAME AND TITLE

DATE

ADDRESS OF SCHOOL/COLLEGE

PHONE NUMBER

DATE

Please return this form to the Office of Undergraduate Admissions by fax 617-373-8780
or mail to the Northeastern University, 510 International Village, 360 Huntington Avenue, Boston, MA 02115