

NORTHEASTERN UNIVERSITY DECLARATION AND CERTIFICATION OF FINANCES (DCF) FORM 2012-2013

For International Undergraduate Applicants Only (non-U.S. citizens or U.S. permanent residents)

International students applying to Northeastern University need to complete the Declaration and Certification of Finances (DCF) Form in order to obtain a Certificate of Eligibility (I-20 or DS-2019 form). **The I-20 or DS-2019 form indicates that an international applicant has been accepted as a full-time degree-seeking student, has the required proficiency in English language, and that there is sufficient financial support for his/her education while studying in the U.S.** Northeastern will provide an international applicant with the I-20 (F-1 visa) or DS-2019 (J-1 visa) form to support the student's eligibility to apply for a student visa at the U.S. Embassy/Consulate or keep lawful student status when transferring to Northeastern from another U.S. school/college in order to start her/his academic program.

PLEASE NOTE: Northeastern will issue the I-20 or DS-2019 form only after the student has been officially admitted to a program of study, accepted the offer, paid the required deposits, and submitted the completed DCF form along with other required supporting documents (see below) to the office of Undergraduate Admissions.

1. If you are coming to Northeastern from outside of the United States, then you must submit the completed DCF form along with a copy of the identity page(s) of your passport.
2. If you are currently in the United States in F-1 or J-1 nonimmigrant status and/or you are coming to Northeastern after attending a school, college or university in the United States then you must submit: the completed DCF form, the "Transfer-in Verification Form for F-1 or J-1 visa holders" (completed & signed by the Designated School Official at your current school), copies of the identity and visa pages of your passport, copy of both sides of your I-94 card, and copies of all I-20's or DS-2019's from previously attended school(s).
3. If you are currently in the U.S. and hold a nonimmigrant status other than F-1 or J-1 please submit copies of the identity and current visa pages of your passport, copy of both sides of your I-94 card, and any other relevant documents you may have. If you need to apply for a change of status in order to start your program at Northeastern, please contact the International Student & Scholar Institute (ISSI) at 617-373-2310 or issi@neu.edu for detailed instructions/information specific to your current nonimmigrant status and change of status process.

DCF Instructions

Please note that your Certificate of Eligibility (I-20/DS-2019) cannot be issued unless complete information and appropriate certification of finances are submitted. This form must be completed in English, typed or printed clearly.

- Complete **Section A** – Personal Information
- Complete **Section B** – Financial Declaration
- Supply a bank statement to accompany the completed Financial Declaration (ORIGINAL ONLY) or have a bank representative fill in, sign and seal **Section C** – Certification of Sources of Funds and Amounts

If a bank statement accompanies this document, it must be an ORIGINAL (not a photocopy) written in English and should include:

- sponsor's name on the account
- opening date of account and current balance in U.S. dollars

If you are being sponsored by your government or another sponsoring agency:

- complete **Section B** – Financial Declaration
- include original or certified copy of your award letter detailing which expenses will be provided by your sponsor (please note that an official English translation must be provided by your sponsor)

Important: Financial documents must be certified within 12 months prior to the program start date

Estimate Of Expenses For The Academic Year 2012-2013–Based On Two Semesters (8 Months)

These figures are estimates for the 2012-2013 academic year and are subject to change at any time by the Northeastern University's Board of Trustees (costs increase about 5% per year). All amounts in US\$.

Tuition	\$39,350
University Fees	948
Room and board (for standard double room in a residence & 15 meals per week plan)	12,870
Medical Insurance (per academic year)	2,385
Books, supplies, and personal expenses	2,800
TOTAL (8 Months)	\$58,533

A student will need at least US \$58,533 for the academic year (September to April). Additional living expenses for the summer (May to August) will add approximately \$5,000 to your yearly expenses.

Section A: PERSONAL INFORMATION

PLEASE PRINT CLEARLY IN BLOCK LETTERS. ILLEGIBLE FORMS WILL NOT BE PROCESSED.

IMPORTANT: Your name on this application must match your full name as it appears in your passport.

Students must be consistent in how they enter their Last, First and Middle Names on all forms/applications.

Name entries must be in English and must use standard U.S. characters. Letters such as ñ, é, ü, ç are not accepted.

Do not change the spelling of your name to reflect sounds of the language of origin.

In certain countries many nationals have only one name. If the student has only one name, it must be used as his/her Last Name and **FNU** (First Name Unknown) must be used as his/her First Name.

Please make sure to enclose a photocopy of the identity page(s) of your passport.

1. Gender Female Male

2. Marital Status Single Married

3. Surname/Family/Last Name (as in your passport) _____

4. Given/First Name (as in your passport) _____

5. Middle Name (as in your passport) _____

6. Date of Birth _____ mm/dd/yyyy

7. Country of Birth _____

8. City of Birth _____

9. *Country of Citizenship _____

*If you have dual citizenship, please indicate the passport which will be used for F-1 visa and entry to the U.S.

10. Permanent Foreign Residence Address (required)

Note: This address **must not be in the United States**. Government regulations require physical residence address; postal box addresses in the country of citizenship or legal permanent residence are not permitted. The form I-20 DS-2019 will not be processed without this information.

Street _____ Apt _____

City _____ State/Province _____ PostalCode _____

Country _____ Telephone(s) _____

11. Immigration status information

Are you currently in the U.S. and/or have you studied in the U.S within the past 3 months? Yes No

If yes, please indicate what is your current nonimmigrant status. F-1 J-1 Other, please specify _____

For F-1 and J-1 status please refer to page #1, item #2; for "Other" please refer to page #1, item #3 and follow instructions.

12. U.S. Address (required for students who are currently in F-1/ J-1 status)

Street _____ Apt _____

City _____ State/Province _____ PostalCode _____

Telephone(s) _____

13. Email(s) _____

Note: Email is our primary method of communication with you

Section B: FINANCIAL DECLARATION

Please list and document the total amount needed and sources of financial support during your program of study at Northeastern. Current financial documents must accompany the DCF form. Copies of all financial documents should be made to present to the U.S. Embassy/Consulate during your visa interview and to immigration officers at the U.S. port of entry.

TO BE COMPLETED BY THE STUDENT'S SPONSOR(S) (PARENT, FAMILY MEMBER, OR PRIVATE SPONSOR)

I hereby certify that I am willing and that I am able to provide the amount of \$ _____ per year payable in US dollars for _____ years (Identify 2-4 year's minimum for transfer student, 4-5 years for freshmen) for the educational and living expenses while at Northeastern University for (Print student's name) _____ who is my (Identify relationship) _____. Documentation of my financial resources in the form of a bank letter is attached or the bank has completed the information in Section C of this form.

If there is more than one sponsor or financial source(s), please submit additional letters of support and bank documentation. Please attach documentation for other types of funding you may be receiving, for example: scholarships, government sponsored grants, etc.

SPONSOR'S NAME

SPONSOR'S SIGNATURE

DATE

SPONSOR'S CURRENT ADDRESS

Section C: CERTIFICATION OF SOURCES OF FUNDS AND AMOUNTS

TO BE COMPLETED BY THE FINANCIAL INSTITUTION/BANK

The above sources and amounts must be verified by official bank certification below or attached letters of certification by the bank(s). Please note that bank letters must indicate the actual amount on deposit. ALL DOCUMENTS MUST BE IN ENGLISH. ONLY ORIGINAL DOCUMENTS WILL BE ACCEPTED.

This is to certify that I have read the information provided by the Sponsors on this form, that it is a true and accurate statement, that the funds are available and that they can be transferred to the United States.


SIGNATURE OF BANK OFFICIAL

DATE

PRINT NAME AND TITLE

NAME AND ADDRESS OF BANK

FAILURE TO OBTAIN BANK SIGNATURE AND SEAL MAY DELAY THE ISSUANCE OF A CERTIFICATE OF ELIGIBILITY I-20 OR DS2019 FORM. Please apply official bank seal, stamp or notarization of signature.

APPLY BANK SEAL OR STAMP HERE 

TO BE COMPLETED BY THE STUDENT

Certification and Signature

I certify that all statements on this form are true and accurate information and that the stated funds are available for my educational expenses while at Northeastern University during the period specified. I understand that under the Privacy Act, the information that I provide cannot be given to anyone outside the university without my written permission. Furthermore, I will notify Northeastern University of any changes to my financial circumstances.

STUDENT'S SIGNATURE

DATE

Please submit completed DCF form and required supporting documents to:

Undergraduate Admissions
Northeastern University
360 Huntington Avenue, 510 International Village
Boston, MA 02115 USA



Northeastern