

INSTRUCTIONS FOR UPDATING ADDRESS(ES) FOR INTERNATIONAL STUDENTS

Federal regulations **require** that all international students update their U.S. address within 10 days of moving. This must be done **each time** a student changes address. Students may now do this simply by updating their address with the University through their **myNEU** portal. This information will be uploaded to SEVIS through the ISSI in order to fulfill government compliance requirements.

Instructions for changing your address for the University and SEVIS through myNEU portal :

1. To change your address, go to MyNeu.neu.edu
2. Go to the “Self Service” tab
3. Click on “Change of Address”
4. If you live **on-campus** make sure your **Campus Housing Address** is correct, otherwise you must notify the NU Housing Office for corrections.
5. If you live **off-campus (in or near Boston)** make sure your ***Local Address** is correct, otherwise you must edit it by choosing the “Edit my Address” button. Please note, your **Local Address IS NOT** your Permanent Address. Your Permanent Address is the one in your home country.
6. You **MUST** also make sure that your ****Permanent Address** correctly reflects your address of residence in your home country; otherwise, please edit it by choosing the “Edit my Address” option button.

Definition of LOCAL address:

***LOCAL** address is the actual and current residence (house, apartment) where you live in or near the city of Boston while you are studying at Northeastern University. Also, it may be the address where you live while you are on Co-op in the United States.

Definition of PERMANENT address:

****PERMANENT** address is the address of your residence in your home. A permanent address **CANNOT** be a US address if you are an international student in non-immigrant visa classification, such as F-1 or J-1.

