**Faculty in Residence (FIR)  
Terms of Employment**

Summary

The Department of Residential Life and the University Honors Program at Northeastern University seek vibrant, enthusiastic, open-minded, and creative faculty members for a unique and exciting academic opportunity within the residence halls. The Honors Faculty in Residence (H/FIR) will be housed within the Honors Living Learning Community in International Village and work in great collaboration with the Honors Program. H/FIR’s main charge is to build a vibrant intellectual community for residential students beyond the traditional classroom setting.

Purpose

The H/FIR works in close partnership with Residential Life and the H/FIR will also work closely with the University Honors Program to design and implement educational, social and cultural programming for students, while also serving as a mentor, teacher and leader in the residential community. The H/FIR is considered a member of the Honors Faculty. As such, s/he is welcome to submit proposals to teach Honors courses, which traditionally serve as a model for pedagogical innovation on campus.

While the classroom remains the standard for knowledge, delivery and discussion, the H/FIR program picks up where the classroom leaves off. Students integrate knowledge in many different environments, and this program is an innovative, exciting way to help them get the most out of their educational experience. We are looking for a faculty member to live alongside first- and second-year students, who can engage these students in meaningful ways, and motivate them into scholarship.

Through ongoing collaboration with the Department of Residential Life and the Honors Program, the successful candidate will contribute to the residential community by bridging gaps between the academic, social, and developmental experiences of residential students.

Compensation

* + Fully-furnished, two bedroom apartment.
  + A meal plan of 19 meals per week.
  + Husky Dollars: $120/semester and $60/summer session
  + Spouses, partners and children are welcome and are provided the same accommodations. Pets are not allowed in the residence halls, expect for fish and service animals.

Responsibilities

This position is in addition to, not in replacement of, the faculty member's normal responsibilities in teaching, research, and service. The Department of Residential Life and the Honors Program expect a three-year commitment with the FIR using the provided apartment as primary residence.

Specific responsibilities include, but are not limited to, the following areas:

(1) Community Development in the Residence Hall

(2) Academic Enrichment and Program Enrichment

(3) Participation in Various Meeting and Events, and

(4) Program Assessment

(1) Community Development in the Residence Hall

* + Facilitate at least one formal program a month for the residential community.
    - Programs must be planned and announced prior to the event to allow time for effective advertising, promotion and funding requests. Each Faculty in Residence receives $1,500 per semester for programming purposes.
  + Sponsor at least one informal activity each month of the semester. (Examples of informal activities include dinner meetings, study breaks, having open visiting hours in the apartment, and so on.)
  + Host one program in the H/FIR apartment monthly. This event can include a meal or snack. Your monthly program should also include a specific topic of discussion. This would be included as the informal activity each month.
  + Share meals with students in the dining halls on a regular basis.

1. Academic Enrichment
   * Invite at least one faculty member to attend a program once a semester.
   * Promote the growth of the H/FIR program. The incumbent is encouraged to write and publish articles about the experience, assist in marketing efforts, and provide other assistance to help strengthen and grow the program.
   * The H/FIR is welcome to submit a proposal to teach an Honors course.
   * The H/FIR will promote undergraduate research opportunities through the Honors Early Research Assistantship Program.
2. Participation Expectations

* Attend three RA staff meetings per semester.
* Attend meetings with Assistant Director of Residential Life and the Director and Senior Associate Director of the Honors Program monthly.
* Attend meetings with the Resident Directors and Assistant Director of Residential Life a minimum of twice a semester.
* Attend RA community meetings that take place each semester. At this time, the H/FIR will introduce him/herself to residents.
* Support the Resident Assistants (RAs), Residential Life, and Hall Council by attending their programs when possible. The Resident Assistants or Residence Directors (RDs) will send the H/FIRs an email for each event.
* Attend RA training sessions (late August).
* Participate in faculty recruitment events throughout the year (if applicable).
* Attend Residential Life department functions such as appreciation banquets and receptions.
* Participate in on-going Honors programs whenever possible, including the Honors Induction Ceremony during Welcome Week. The H/FIRs will be kept informed of events and opportunities for involvement in Honors.

1. Program Assessment

* Submit progress reports monthly.
* Complete an annual report of your experience.
* Assist with faculty involvement assessment.

*For an electronic version of the position description please visit our website:* [*http://www.northeastern.edu/housing/livinglearning/fir.html*](http://www.northeastern.edu/housing/livinglearning/fir.html)