



TO THE APPLICANT

After completing all the relevant questions below, give this form to a teacher who has taught you an academic subject (for example, English, foreign language, math, science, or social studies). If applying via mail, please also give that teacher an addressed and stamped envelope. This form can be faxed to 617.373.8574, Att: Foundation Year; mailed to Northeastern University Foundation Year Program, 360 Huntington Avenue, 50 Nightingale Hall, Boston, MA 02115; or emailed to foundationyear@neu.edu.

Legal name (Last/Family/Sur, First/Given, Middle, Jr., etc.), Birth date (mm/dd/yyyy), Social Security # (Optional), Address (Number & Street, Apartment #, City/Town, State/Province, Country, Zip/Postal Code), Female, Male

IMPORTANT PRIVACY NOTICE: Under the terms of the Family Educational Rights and Privacy Act (FERPA), after you matriculate you will have access to this form and all other recommendations and supporting documents submitted by you and on your behalf after matriculating, unless at least one of the following is true:

- 1. The institution does not save recommendations post-matriculation.
2. You waive your right to access below, regardless of the institution to which it is sent:
- Yes, I do waive my right to access, and I understand I will never see this form or any other recommendations submitted by me or on my behalf.
- No, I do not waive my right to access; and I may someday choose to see this form or any other recommendations or supporting documents submitted by me or on my behalf to the institution at which I'm enrolling, if that institution saves them after I matriculate.

TO THE TEACHER

Foundation Year is an innovative first year college program for high school graduates and students holding GED completion certificates who live in Boston. There is more information available at www.northeastern.edu/foundationyear.

Teacher's name (Mr./Ms./Dr., etc.), Subject taught, Signature, Date (mm/dd/yyyy), Secondary school, CEEB Code, Teacher's phone (Area Code, Number, Extension), Teacher's e-mail

How long have you known this student and in what context?

What are the first words that come to your mind to describe this student?

List the courses you have taught this student, noting for each the student's year in school (9th, 10th, 11th, 12th, etc.) and the level of course difficulty.

Ratings: Compared to other students in his or her class year, how do you rate this student in terms of:

No basis	Below average	Average	Good (above average)	Very good (well above average)	Excellent (top 10%)	Outstanding (top 5%)	One of the top few I've encountered (top 1%)
Academic achievement							
Intellectual promise							
Quality of writing							
Creative, original thought							
Productive class discussion							
Respect accorded by faculty							
Disciplined work habits							
Maturity							
Self-motivation							
Leadership							
Integrity							
Reaction to setbacks							
Concern for others							
Self-confidence							
Initiative, independence							
OVERALL							

Evaluation: Please write whatever you think is important about this student, including a description of academic and personal characteristics, as demonstrated in your classroom. We welcome information about why you think this student is a good candidate for Foundation Year.