Fall Transfer Applicant Checklist

☐ Apply for admission by April 1.

☐ Complete the [CSS PROFILE](#) and Non-Custodial Parent PROFILE (if applicable) by May 1.*
   Northeastern Code: 3667

☐ Complete the [FAFSA](#) by May 1.
   Northeastern Code: 002199

☐ You will be notified in writing by our office if you are required to submit additional documentation. This may include prior year personal tax returns, including all schedules, or business tax returns.

☐ Review your award and contact your financial aid counselor if you choose to cancel/reduce financial aid.

☐ Check your myNEU student portal regularly to ensure that you have completed all necessary documentation for financial aid processing, including a Sibling Enrollment Verification Form (if applicable).

☐ Complete necessary loan documentation (if accepting loans). Documents may include: Federal Student Loan Entrance Counseling, Master Promissory Note, Self-Certification and Title IV Authorization.

☐ Notify our office if you will be receiving other forms of financial assistance not reflected on your financial aid award, such as outside scholarships.

☐ Secure financing and/or pay fall bill by due date.

☐ Begin your Northeastern experience!

* Students seeking federal aid only are not required to complete the CSS PROFILE.