Northeastern University Common Rule Codes

Requisition and Purchase Order transactions
REQP - Requisition – reservation
RCQP - Cancel requisition
RQCL - Req Close
PORD - Establish purchase order
POBC – PO Batch Close
POCL – PO Close
POLQ - Purchase order - request liquidation
PCLQ - Cancel PO - reinstate request.

Invoice Transactions
INNI - Accounts payable invoice w/out encumbrance
INNC - Credit memo without encumbrance
INEI - Invoice with encumbrance
INEC - Credit memo with encumbrance
ICNI - Cancel invoice without encumbrance
ICNC - Cancel credit memo without encumbrance
ICEI - Cancel invoice with encumbrance
ICEC - Cancel credit memo with encumbrance
DNNI - Check - invoice without encumbrance
DNNC - Check - C/M without encumbrance
DNIEI - Check - invoice with encumbrance
DNEC - Check - C/M with encumbrance
CNNI - Cancel check - invoice without encumbrance
CNNC - Cancel check - C/M without encumbrance
CNEI - Cancel check - invoice with encumbrance
CNEC - Cancel check - C/M with encumbrance

Budget Entries
BD01 - Permanent adopted budget
BD04 - Temporary adopted budget

Self Service Budget Transfer
BXF – Self Service Budget Transfer
BXP – Self Service Budget Transfer – Utility Pool

Journal Vouchers
JE16 - General Journal Entry (Inter Fund)
J020 - Budget Carry Forward

Research Accounting
GRAR - Accrued A/R
GRRV - Accrued revenue
GRIC - Indirect cost charge
GRIR - Indirect cost recovery

External Feeds
FDX - Federal Express Charges
BKS - Bookstore
BUY - Buyer Advertising
CEL - AT&T Mobile
CHA - Chartwells
CXP - Corporate Express/Staples
DHL - DHL
GAB - G.A. Blanco and Sons
MAL - Mail Services
NEX - Nextel
OCC - Office Copier Service
PTM - Preferred Temporaries
PRC - Procard
RAN - Randstad part time help
REP - NU Reprographics
SKY - Skycom Courier
SPR - Sprint
STL - Skytel
EGT - Treasurer Endowment Gifts
LAM - Animal Laboratory Medicine
MAC - IS Business Operations
NDW - Endowment Earnings
PHN - Telephone Services Repair/Equipment
TCC - Telephone Services Collect/Toll Calls
ACT - Accounting entries as needed
PAY - Payroll General Ledger Feed
BRS - BRS Feed
GSL - GSL Holding IF Feed
LKB - Lockbox Feed
PAK - Parking Revenue Feed