

Earnings Code/Object Code Cheat Sheet

Earn Code	Drop Down Descr	Object Code	Benefit Rate	Type	Reg/Temp	Full/Part	Pay Group	Sal Plan	Long Description
<b>Administrative Professional Staff (1130's)</b>									
ADD	Add Responsibility No Benefit	1120	7.65%	S	R	F	002	APS	Use for Administrative Professional Staff 24 hours and over (1130's) additional responsibilities
BON	Bonus - Other	1120	7.65%	S	R	F	002	APS	Use for Administrative Profession Staff 24 hours and over (1130's) - Bonus Non Benefits Eligible (not Year End Bonus)
HON	Honorarium	1120	7.65%	S	R	F	002	APS	Use for Administrative Professional (1130's) receiving an Honorarium
REW	Rewards/Recognition	1120	7.65%	S	R	F	002	APS	Use for Administrative Professionals (1130's) receiving Reward/Recognition award
SGN	Signing Bonus	1120	7.65%	S	R	F	002	APS	Use for Administrative Professionals (1130's) receiving a Signing Bonus to come to NU
STA	Stipend Non-Benefits Eligible	1120	7.65%	S	R	F	002	APS	Use for Administrative Professional (1130's) receiving a Stipend which is Non Benefits Eligible
STB	Stipend Benefits Eligible	1117	29.8%	S	R	F	002	APS	Use for Administrative Professional (1130's) receiving a Stipend which is Benefits Eligible
ADD	Add Responsibility No Benefit	1120	7.65%	S	R	P	009	APS	Use for Administrative Professional Staff under 24 hours (1140's), additional responsibilities
<b>Full, Associate and Assistant Professors (1010's)</b>									
ADD	Add Responsibility No Benefit	1020	7.65%	S	R	F	002	FAC	Use for Full, Associate and Assistant Professors (1010's) additional responsibility - non teaching
HON	Honorarium	1020	7.65%	S	R	F	002	FAC	Use for Full, Associate and Assistant Professors (1010's) receiving an Honorarium
OCA	Off Contract Admin w/Ret	1013	29.8%	S	R	F	002	FAC	Use for Full, Associate and Assistant Professors (1010's) Off Contract Research - Benefits Eligible
OCR	Off Contract Research w/Ret	1013	29.8%	S	R	F	002	FAC	Use for Full, Associate and Assistant Professors (1010's) Off Contract Research - Benefits Eligible
OCT	Off Contract Teaching w/Ret	1013	29.8%	S	R	F	002	FAC	Use for Full, Associate and Asst Professors (1010's) Off Contract Teaching - Benefits Eligible (usually for teaching during the Summer)
OVR	Teaching Overload	1014	7.65%	S	R	F	002	FAC	Use for Full, Associate and Assistant Professors (1010's) for a Teaching Overload (teaching add'l classes above normal class load)
REW	Rewards/Recognition	1020	7.65%	S	R	F	002	FAC	Use for Full, Associate and Assistant Professors (1010's) receiving Reward/Recognition award
SGN	Signing Bonus	1020	7.65%	S	R	F	002	FAC	Use for Full, Associate and Assistant Professors (1010's) receiving a Signing Bonus to come to NU
STA	Stipend Non-Benefits Eligible	1020	7.65%	S	R	F	002	FAC	Use for Full, Associate and Assistant Professors (1010's) receiving a Stipend which is Non Benefits Eligible
STB	Stipend Benefits Eligible	1017	29.8%	S	R	F	002	FAC	Use for Full, Associate and Assistant Professors (1010's) receiving a Stipend which is Benefits Eligible
<b>Part time Faculty (1040's)</b>									
ADD	Add Responsibility No Benefit	1020	7.65%	S	R	P	009	FAC	Use for Part-time Faculty (1040's) additional responsibility - non teaching
HON	Honorarium	1020	7.65%	S	R	P	009	FAC	Use for Part time Faculty (1040's) receiving an Honorarium
OVR	Teaching Overload	1040	7.65%	S	R	P	009	FAC	Use for Part time Faculty (1040's) for a Teaching Overload (teaching additional classes over an above normal class load)
STA	Stipend Non-Benefits Eligible	1020	7.65%	S	R	P	009	FAC	Use for Part time Faculty (1040's) receiving a Stipend which is Non Benefits Eligible
<b>Non Tenure Track (Academic Specialist, Lectures, etc) (1016's)</b>									
ADD	Add Responsibility No Benefit	1020	7.65%	S	R	F	002	NTF	Use for Non Tenure Track Faculty (Academic Specialist, Lecturers, etc..) (1016's) additional responsibility - non teaching
HON	Honorarium	1020	7.65%	S	R	F	002	NTF	Use for Non Tenure Track Faculty (Academic Specialist, Lecturers, etc..) (1016's) receiving an Honorarium
OCA	Off Contract Admin w/Ret	1013	29.8%	S	R	F	002	NTF	Use for Non Tenure Track (Academic Specialist, Lecturers, etc..) (1016's) Off Contract Research - Benefits Eligible
OCR	Off Contract Research w/Ret	1013	29.8%	S	R	F	002	NTF	Use for Non Tenure Track (Academic Specialist, Lecturers, etc..) (1016's) Off Contract Research - Benefits Eligible
OCT	Off Contract Teaching w/Ret	1013	29.8%	S	R	F	002	NTF	Use for Non Tenure Track (Acad Specialist, Lect, etc..) (1016's) Off Contract Teaching - Benefits Elig (usually teaching during Summer)
OVR	Teaching Overload	1014	7.65%	S	R	F	002	NTF	Use for Non Tenure Track (Acad Specialist, Lect., etc..) (1016's) for a Teaching Overload (teaching add'l classes above normal load)
REW	Rewards/Recognition	1020	7.65%	S	R	F	002	NTF	Use for Non Tenure Track Faculty (Academic Specialist, Lecturers, etc..) (1016's) receiving Reward/Recognition award
STA	Stipend Non-Benefits Eligible	1020	7.65%	S	R	F	002	NTF	Use for Non Tenure Track (Academic Specialist, Lecturers, etc..) (1016's) receiving a Stipend which is Non Benefits Eligible
STB	Stipend Benefits Eligible	1017	29.8%	S	R	F	002	NTF	Use for Non Tenure Track (Academic Specialist, Lecturers, etc..) (1016's) receiving a Stipend which is Benefits Eligible
<b>Weekly Staff (1310's)</b>									
REW	Rewards/Recognition	1120	7.65%	E	R	F	003	OSS	Use for Weekly Staff (1310's) - receiving Reward/Recognition award
<b>Technical Staff (1210's)</b>									
REW	Rewards/Recognition	1120	7.65%	E	R	F	003	TEC	Use for Technical Staff (1210's) receiving Reward/Recognition award
<b>Crafts/Trades Staff (1370's)</b>									
REW	Rewards/Recognition	1120	7.65%	E	R	F	004	SCT	Use for Crafts/Trades Staff (1370's) receiving Reward/Recognition award
<b>Services Staff (1380's)</b>									
REW	Rewards/Recognition	1120	7.65%	E	R	F	004	SVC	Use for Service Staff (1380's) receiving Reward/Recognition award
Type	s=salaried, e=exception hourly, h=hourly (punch clock)								
Group	= payroll code								