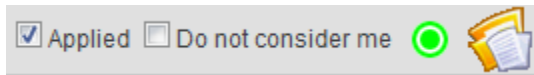
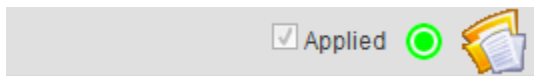


Legend for Resume Status

Your resume may be at a number of stages in the process. Here is a guide to help you find out what has been done with your resume so far.



New application – nothing has happened yet. The icon shows that it has not yet been sent and you are still able to uncheck the “Applied” checkbox. Your Coordinator has not yet acted on this job.



Cross-Referred. The icon still indicates that the resume hasn’t been sent, but you are unable to change the “Applied” checkbox. Resumes are “cross-referred” when you’ve applied to a job that is not owned by your department. Your coordinator has indicated that you are a good candidate and should be sent, but the final decision rests with the department that owns the job.



In Queue to be Sent. This means that your resume will be sent when/if more resumes are sent out to the employer. Sometimes employers receive enough resumes in their initial push, so even though you’re in queue it’s not guaranteed that your resume will be sent.



Sent. Your resume has been sent to the employer. It is now up to them whether they will contact you to set up an interview.



Will Not Be Sent. For some reason, you are not eligible for this job. You may lack certain qualifications, or you have not supplied required materials (cover letters, essays, etc.) Ask your Coordinator for more information and to see if you can be reconsidered for the job.