

# NORTHEASTERN UNIVERSITY TRANSFER-IN VERIFICATION FORM FOR F-1 & J-1 VISA HOLDERS 2009–2010

## FOR INTERNATIONAL APPLICANTS ONLY

## (STUDENTS CURRENTLY STUDY- ING IN THE U.S.)

This form is required by the International Student and Scholar Institute (ISSI) for all international students admitted to Northeastern and who are currently enrolled in another U.S. school/college, are in F-1 or J-1 status, and have an "Active" SEVIS record. **Part I** of this form must be completed by the student. **Part II** should be completed by the International Student Advisor at the school the student currently attends or has previously attended.

Please note:

- A student cannot be issued a Certificate of Eligibility (I-20 or DS-2019) from Northeastern until this form is completed and the release date on her/his SEVIS record has passed
- If the student needs to travel overseas and plans to return after the SEVIS release date he/she must be in possession of the I-20 or DS-2019 form issued by Northeastern University

International students must arrive on campus no later than the program start date indicated on their new I-20 or DS-2019 form and report in person to the ISSI during scheduled Immigration Clearance sessions. Only at that point, will the student's transfer to Northeastern be activated in SEVIS.

### PART I – To be completed by the student transferring to Northeastern University (print legibly or type)

LAST/FAMILY NAME GIVEN (FIRST) NAME MIDDLE NAME

Date of Birth: \_\_\_\_\_ Country of Citizenship: \_\_\_\_\_  
mm/dd/yyyy

Current U.S. address (required):

STREET APT. #

CITY STATE POSTAL (ZIP) CODE

E-MAIL ADDRESS TELEPHONE NUMBER

Semester you intend to enroll at Northeastern University:  Fall  Spring Year: \_\_\_\_\_

DEGREE SOUGHT PROGRAM OF STUDY

Note: You must begin your program at Northeastern within 5 months of completing your program at your current school/college or within 5 months of your transfer release date, whichever is earlier.

IMPORTANT: make sure that you also have submitted the following documents to the Office of Undergraduate Admissions at Northeastern University:

1. Declaration and Certification of Finances (DCF) Form
2. Copies of the identity and visa pages of your passport, and copy of both sides of your I-94 card
3. Copy of all I-20s or DS-2019s from your currently/previously attended school(s)

Please read and sign the following statement:

"I give permission to provide the information requested to be released to Northeastern University. I confirm that I have been accepted into the above described program of study."

STUDENT'S SIGNATURE (Please note that without your signature the ISSI will not process your request for transfer) DATE

The I-20 or DS-2019 form will be processed and mailed to the admitted student only after the receipt of all of required documents. All these documents must be sent to the Office of Undergraduate Admissions.

**PART II – To be completed by the International Student Advisor (P/DSO or A/RO at current school/college)**

The student has notified us of his/her intent to transfer to Northeastern University. Please confirm the student's status at your institution and his/her eligibility for transfer in compliance with immigration regulations and SEVIS procedures.

Student \_\_\_\_\_ SEVIS ID # \_\_\_\_\_  
FULL NAME: FAMILY/FIRST/MIDDLE

Visa Type \_\_\_\_\_ Expiration date of Certificate of Eligibility (I-20 or DS-2019 form) \_\_\_\_\_

Currently attends       Last attended       Never attended

\_\_\_\_\_  
NAME OF SCHOOL/COLLEGE

From \_\_\_\_\_ To \_\_\_\_\_

I-94 #: \_\_\_\_\_ Expiration date of I-94 card:       D/S       Other \_\_\_\_\_  
mm/dd/yyyy

Date of completion or expected completion of study \_\_\_\_\_  
mm/dd/yyyy

Please list any periods of Practical /Academic Training (if applicable) \_\_\_\_\_

To the best of your knowledge, is this student currently maintaining status under USCIS regulations:       Yes       No

The student *is eligible* to transfer.       The student *is not eligible* to transfer

If not, please explain: \_\_\_\_\_

▶ Transfer Release Date: \_\_\_\_\_ ◀

To release the student's record to Northeastern University in SEVIS choose "Northeastern University" (school code **BOS214F00257000**) on the pull-down list on SEVIS RTI. To release the record of J-1 students, the Northeastern's Exchange Visitor Program number is: **P-1-03057**.

**Please do NOT complete or terminate the SEVIS record if the student is eligible to transfer.**

_____ SIGNATURE OF P/DSO or A/RO	_____ NAME AND TITLE	_____ DATE
_____ ADDRESS OF SCHOOL/COLLEGE	_____ PHONE NUMBER	_____ DATE

**Please return this form to the Office of Undergraduate Admissions by fax 617-373-8780 or mail to the Northeastern University 150 Richards Hall, 360 Huntington Avenue, Boston, MA 02115**